#### CERTIFICATE OF AMENDMENT

THE UNDERSIGNED, being the duly and acting President of Glen Eden Homeowners' Association, Inc., a Florida corporation not for profit, hereby certifies that at a meeting of the members held on January 23, 2006, where a quorum was present, after due notice, the resolution set forth below was duly approved by the vote indicated for the purpose of amending the Declaration of Covenants, Conditions and Restrictions for Glen Eden, as originally recorded in O.R. Book 2408 at Pages 1120 et seq., Official Records of Collier County, Florida, and the Articles of Incorporation and the Bylaws of Glen Eden Homeowners' Association, Inc.

3821109 OR: 4018 PG: 3271

RECORDED in OFFICIAL RECORDS of COLLIER COUNTY, FL 04/18/2006 at 08:47AM DWIGHT B. BROCK, CLERK

> REC FEE 392.50

Retn: SAMOUCE MURRELL & GAL 5405 PARK CENTRAL COURT NAPLES PL 34109

(for use by Clerk of Court)

1. The following resolution was approved by the affirmative vote or written consent of Members representing sixty-seven percent (67%) of the total votes in the Association.

RESOLVED: That the Declaration of Covenants, Conditions and Restrictions for Glen Eden is hereby amended and restated in its entirety; and the amendment and restatement is adopted in the form attached hereto and made a part hereof.

2. The following resolution was approved by a majority of the Board of Directors and by a two-thirds (2/3) vote of all Members.

RESOLVED: That the Articles of Incorporation for Glen Eden Homeowners' Association, Inc., be and are hereby amended and restated in their entirety; and the amendment and restatement is adopted in the form attached hereto and made a part hereof.

3. The following resolution was approved and adopted by the affirmative vote or written consent of Members representing sixty-seven percent (67%) of the total votes in the Association,

RESOLVED: That the Bylaws of Glen Eden Homeowners' Association, Inc., be and are hereby amended and restated in their entirety; and the amendment and restatement is adopted in the form attached hereto, and made a part hereof.

GLEN EDEN HOMEOWNERS' ASSOCIATION, INC.

By: Carl P. Stendahl, President 14604 Glen Eden Drive

Naples, FL 34110

Print Name:

(CORPORATE SEAL)

STATE OF FLORIDA COUNTY OF COLLIER

The foregoing instrument was acknowledged before me this 22 day of \\_ebruary, 2006, by Carl P. Stendahl, President of the aforenamed Corporation, on behalf of the Corporation. He is personally known to me or has produced/ as identification.

> CAROLYN B MOORE tary Public - State of Florida Commission Buches Oct 29, 2007

Print, Type, or Stamp Commissioned Name of Notary Public) (Affix Notarial Seal)

Signature of Notary Public

This instrument prepared by Robert E. Murrell, Esq., Samouce. Murrell & Gal, P.A., 5405 Park Central Court, Naples, FL 34109.

# NOTE: SUBSTANTIAL AMENDMENT OF ENTIRE DECLARATION. FOR PRESENT TEXT SEE EXISTING DECLARATION OF COVENANTS.

# AMENDED AND RESTATED DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR GLEN EDEN

KNOW ALL MEN BY THESE PRESENTS that the original Declaration of Covenants, Conditions and Restrictions for Glen Eden, was recorded on April 10, 1998 in Official Record Book 2408, at Page 1120 et seq., of the Public Records of Collier County, Florida. That Declaration, as it has previously been amended, is hereby further amended and is restated in its entirety, as amended.

The land subject to this Declaration (hereinafter "Glen Eden" or the "Property") is legally described in Exhibits "A" and "B" to the original Declaration as amended. Those Exhibits are hereby incorporated by reference. No additional land is being added by this instrument. The covenants, conditions and restrictions contained in this Declaration shall run with the land and be binding upon and inure to the benefit of all present and future owners. The acquisition of title to a parcel or any other ownership interest in the Property, or the lease, occupancy or use of any portion of a parcel or the Property, constitutes an acceptance and ratification of all provisions of this Declaration as amended from time to time, and an agreement to be bound by its terms.

- 1. <u>DEFINITIONS</u>. The following words and terms used in this Declaration or any of the governing documents (unless the context shall clearly indicate otherwise) shall have the following meanings:
- 1.1 "Assessments" means a share of the funds required for the payment of common expenses which from time to time are assessed by the Association against an owner.
- 1.2 "Articles" and "Bylaws" as used herein, means the Articles of Incorporation and the Bylaws of Glen Eden Homeowners' Association, Inc., as amended from time to time. A copy of the Amended and Restated Articles of Incorporation and Bylaws are attached hereto as Exhibits "C" and "D" respectively.
- **1.3** "Association" means Glen Eden Homeowners' Association, Inc., a Florida corporation not for profit, which is responsible for the maintenance and operation of the common areas and amenities at Glen Eden.
- 1.4 "Board" means the Board of Directors responsible for the administration of Glen Eden Homeowners' Association, Inc.
- 1.5 "Common Areas" or "Common Properties" shall mean and refer to those areas of land intended to be devoted to the common use and enjoyment of the owners of the Properties. Common Properties shall mean and refer to the parcels described in Exhibits "A" and "B" less the Lots.
- 1.6 "Common Expenses" means the expenses incurred by the Association in the course of performing its duties under the governing documents and the law. Common expenses of the Association include the costs of operating the Association, the costs of administration, maintenance, operation, repair and

replacement of the common areas, other expenses declared by the governing documents to be common expenses, and any other valid expenses or debts of the common property as a whole of the Association which are assessed against the parcel owners.

- 1.7 "<u>Common Surplus</u>" means the excess of all receipts of the Association, including but not limited to assessments, rents, profits and revenues over the common expenses.
- 1.8 "Declaration of Covenants" means this Declaration, as amended from time to time.
- 1.9 "Family" or "Single Family" shall refer to any one of the following:
  - (A) One natural person.
  - (B) Two or more natural persons who commonly reside together as a single housekeeping unit.
- 1.10 "Governing Documents" means and includes this Declaration, the Articles and Bylaws, and all recorded exhibits thereto, as amended from time to time.
- 1.11 "Guest" means any person who is not the owner or a lessee of a home or residence or a member of the owner's or lessee's family, who is physically present in or occupies a home or residence on a temporary basis at the invitation of the owner or other legally permitted occupant, without the payment of consideration.
- 1.12 "Home" or "Residence" means each one of the ninety-seven (97) residences intended for residential use which is constructed on a lot or parcel.
- 1.13 "Institutional Mortgagee" means the mortgagee (or its assignee) of a mortgage against a parcel, which mortgage is a bank, savings and loan association, mortgage company, insurance company, real estate or mortgage investment trust, pension or profit sharing trust, the Federal Housing Administration, the Veterans Administration, or any agency of the United States of America. The term also refers to any holder of a mortgage against a parcel which mortgage is guaranteed or insured by the Federal Housing Administration, the Veterans Administration, any agency of the United States of America, or by any other public or private corporation engaged in the business of guaranteeing or insuring residential mortgage loans, and their successors and assigns.
- 1.14 "Lease" means the grant by a residential owner of a temporary right of use of the owner's parcel and residence for valuable consideration.
- 1.15 "Lot," or "Parcel" means a parcel of land located within the real property described in Exhibit "A" upon which a home or residence has been or may be permanently placed and affixed and which fee simple title to the parcel has been conveyed to the owner of the home. No lot or parcel may be subdivided or joined together without the consent of the Association. "Lot" or "Parcel" shall also refer to any portion of a building situated on the Properties.
- 1.16 "<u>Members</u>" means and refers to those persons who are entitled to membership in the Association as provided in this Declaration and the Association's Articles of Incorporation and Bylaws.
- 1.17 "Occupy" when used in connection with a residential parcel, means the act of staying overnight in a home or residence. "Occupant" is a person who occupies a home or residence.
- 1.18 "Owner" or "Parcel Owner" means the record owner of legal title to a parcel or lot.

- 1.19 "Plat" means the plat of Glen Eden, Phase One, recorded in Plat Book 29, Pages 86 and 87 inclusive, and Glen Eden, Phase Two, recorded in Plat Book 34, Pages 18 through 21 inclusive, of the Public Records of Collier County, Florida.
- **1.20** "Primary Occupant" means the natural person approved for occupancy of a home or residence when title to the home or residence is held in the name of two or more persons who are not husband and wife, or by a trustee or a corporation or other entity which is not a natural person. When used in reference to a parcel owned in one of the forms listed above, the term "primary occupant" shall be synonymous with the term "owner."
- **1.21** "Properties" or "Community" means all the real property which is subject to this Declaration as described in Exhibits "A" and "B" of the original Declaration.
- **1.22** "Structure" means that which is built or constructed, or any piece of work artificially built up or composed of parts joined together in some definite manner, the use of which requires a more or less permanent location on the ground. The term shall be construed as if followed by the words "or part thereof." The term includes, without limitation, swimming pools, fences, flagpoles, antennas, playground equipment, and storage sheds.
- 1.23 "Voting Interests" means the voting rights distributed to the Association members pursuant to the Bylaws.

# 2. ASSOCIATION.

- 2.1 <u>Membership</u>. Every owner of a parcel shall be a member of the Association, and by acceptance of a deed or other instrument evidencing his ownership interest, each owner accepts his membership in the Association, acknowledges the authority of the Association as herein stated, and agrees to abide by and be bound by the provisions of this Declaration, the Articles and Bylaws, and the rules and regulations of the Association, as amended from time to time.
- 2.2 Voting Rights. Voting rights are set forth in the Bylaws of the Association.
- 2.3 Articles of Incorporation. A copy of the Amended and Restated Articles of Incorporation of the Association is attached to this Declaration as Exhibit "C."
- **2.4 Bylaws.** The Bylaws of the Association shall be the Amended and Restated Bylaws attached to this Declaration as Exhibit "D," as they may be amended from time to time.
- **2.5 Delegation of Management.** The Association may contract for the management and maintenance of those portions of the Property it is required to maintain, and may authorize a licensed management agent to assist the Association in carrying out its powers and duties by performing such functions as the submission of proposals, collection of assessments, keeping of records, enforcement of rules and maintenance, repair and replacement of the common areas with funds made available by the Association for such purposes.
- **2.6** Acts of the Association. Unless the approval or affirmative vote of the parcel owners is specifically made necessary by some provision of the law or the governing documents, all approvals or actions permitted or required to be given or taken by the Association may be given or taken by its Board of Directors, without a vote of the parcel owners. The officers and Directors of the Association have a fiduciary relationship to

the parcel owners. A parcel owner does not have the authority to act for the Association by reason of being a parcel owner.

- **2.7 Powers and Duties.** The powers and duties of the Association include those set forth in Chapter 617, Florida Statutes, Chapter 720, Florida Statutes, and in the governing documents. The Association may contract, sue, or be sued with respect to the exercise or non-exercise of its powers and duties. For these purposes, the powers of the Association include, but are not limited to, the maintenance, management, and operation of the common areas. The Association has the power to enter into agreements to acquire leaseholds, memberships and other ownership, possessory, easement or use interests in lands or facilities for the use and enjoyment of the owners.
- **Official Records.** The Association shall maintain its official records as required by law. The records shall be open to inspection by members or their authorized representatives at all reasonable times. The right to inspect the records includes a right to make or obtain photocopies at the reasonable expense of the member seeking copies.
- **2.9** Purchase of Parcels. The Association has the power to purchase parcels and to hold, lease, mortgage, or convey them, such power to be exercised by the Board of Directors.
- 2.10 <u>Interests in Real Property</u>. The Association has the power to acquire property, both real and personal. The power to acquire personal property shall be exercised by the Board of Directors. Except as otherwise provided in Section 2.9 above, the power to acquire, encumber or convey ownership interests in real property shall be exercised by the Board of Directors only after approval by at least a majority of the voting interests of the Association, present, in person or by proxy, at a duly called meeting of the members of the Association, called for the purpose.
- 2.11 <u>Disposition of Personal Property</u>. Any personal property owned by the Association, may be mortgaged, sold, or otherwise encumbered or disposed of by the affirmative vote of a majority of the entire Board of Directors, without need for authorization by the parcel owners.
- 2.12 Roster. The Association shall maintain a current roster of names and mailing addresses of parcel owners, based upon information supplied by the parcel owners. Acopy of the roster shall be made available to any member upon request.
- 3. <u>ASSESSMENTS</u>. The provisions of this section shall govern assessments payable by all owners of parcels, for the common expenses of the Association not directly attributable to one of the parcels.
- 3.1 Covenant to Pay Assessments. Each owner of a parcel by the act of becoming an owner covenants and agrees, and each subsequent owner of any parcel (including any purchaser at a judicial sale), by acceptance of a deed therefor, whether or not it shall be so expressed in such deed, is deemed to covenant and agree to pay the Association:
  - (A) the parcel owner's prorata share of annual assessments based on the annual budget adopted by the Association;
  - (B) the parcel owner's prorata share of special assessments for capital improvements or other Association expenditures not provided for by annual assessments; and

(C) any charges properly levied against individual parcel owner(s) without participation from other owners.

Assessments and charges shall be established and collected as provided herein and elsewhere in the governing documents. The owner of each parcel, regardless of how title was acquired, is liable for all assessments or installments thereon coming due while he is the owner. Multiple owners are jointly and severally liable. Except as provided in Section 3.10 below, whenever title to a parcel is transferred for any reason, the transferee is jointly and severally liable with the transferor for all unpaid assessments and charges against the transferor, regardless of when incurred, without prejudice to any right the transferee may have to recover from the transferor any amounts paid by the transferee. No owner may waive or otherwise escape liability for the assessments and charges provided for herein by waiver or non-use of the common areas, by abandonment, or otherwise. Except as provided elsewhere in the governing documents as to Institutional Mortgagees, no owner may be excused from the payment of assessments unless all owners are similarly excused. Assessments and other funds collected by or on behalf of the Association become the property of the Association. No parcel owner has the right to claim, assign or transfer any interest therein except as an appurtenance to his parcel. No owner can withdraw or receive distribution of his prior payments to the common surplus or Association reserves, except as otherwise provided herein or by law.

- 3.2 Purposes of Assessments. The assessments levied by the Association shall be used for the purposes of promoting the security, health, safety and general welfare of the parcel owners and residents of Glen Eden; to operate, maintain, repair, improve, construct, reconstruct and preserve, on a not for profit basis the common areas owned by the Association for the benefit of its members, their guests, tenants and invitees; and to perform all other duties and responsibilities of the Association as provided in the governing documents. Common expenses also include the funds necessary to provide reserve accounts for:
  - (A) renovation or major repairs to the common areas; and
  - (B) for emergency and other repairs required as a result of storm, fire, natural disaster or other casualty loss.
- 3.3 Reserve Budget. The Board of Directors may but is not obligated to annually prepare a reserve budget to take into account the number and nature of replaceable assets, the expected life of each asset, and the expected repair or replacement cost. Reserve funds if assessed shall be deposited in a reserve account or accounts and shall be used by the Board of Directors only for authorized reserve expenditures unless otherwise approved by a majority of the members present in person or by proxy at a duly called members meeting scheduled for such purpose.
- **3.4** Share of Assessments. The owners of each parcel shall be liable for their proportionate shares as follows:

Basis of Periodic Assessments: The Periodic Assessments shall be based upon a budget prepared and approved by the Board of Directors and submitted to the owners at least thirty (30) days prior to the due date of the Periodic Assessments. It shall be the duty of the Board of Directors of the Glen Eden Homeowners' Association, Inc. to annually prepare the budget covering the estimated Glen Eden Expenses to be incurred by the Glen Eden Homeowners' Association, Inc. Glen Eden Expenses shall be allocated equally among all owners of Lots within Glen Eden. The Board of Directors shall cause a copy of such budget and notice of the amount of the Regular Assessment to be levied on each Lot for the coming year to be delivered at least fourteen (14) days prior to the beginning of the fiscal year to each owner of a Lot.

The Regular Assessment to be levied for the coming year against each Lot subject to Assessment shall be computed by dividing the budgeted Glen Eden Expenses by the total number of Lots then subject to Assessment and reasonably anticipated to become subject to Assessment during the fiscal year. The Board may change the budget and level of Periodic Assessments at a duly constituted meeting of the Board.

- 3.5 <u>Lien.</u> The Association has a lien on each parcel for unpaid past due Association assessments and charges, together with interest, late payment penalties and reasonable attorney fees incurred by the Association in enforcing this lien. The lien is perfected by recording a Claim of Lien in the public records of the county, which Claim of Lien shall state the description of the property encumbered thereby, the name of the record owner, the amounts then due and the dates when due. The Claim of Lien must be signed and acknowledged by an officer or agent of the Association. The lien shall continue in effect until all sums secured by said lien have been fully paid, and the lien satisfied or discharged. The Claim of Lien shall secure all unpaid assessments and charges, interest, costs and attorney fees which are due and which may accrue or come due after the recording of the Claim of Lien and before the entry of a final judgment of foreclosure. Upon full payment, the person making payment is entitled to a satisfaction of the lien.
- 3.6 Foreclosure of Lien. The Association may bring an action in its name to foreclose its lien for unpaid assessments or charges by the procedures and in the same manner as is provided in Section 718.116 of the Florida Condominium Act, as amended from time to time, for the foreclosure of a lien upon a condominium parcel for unpaid assessments. The Association may also bring an action at law against any owner liable for unpaid charges or assessments. If final judgment is obtained, such judgment shall include interest on the assessments as above provided and reasonable attorney fees to be fixed by the Court, together with the costs of the action, and the Association shall be entitled to recover reasonable attorney fees in connection with any appeal of such action.
- 3.7 Priority of Liens. The Association's lien for unpaid charges or assessments shall be subordinate and inferior to any recorded institutional first mortgage, unless the Association's Claim of Lien was recorded before the mortgage, but shall be superior to, and take priority over, any other mortgage regardless of when recorded. Any lease of a parcel shall be subordinate and inferior to the lien of the Association, regardless of when the lease was executed.
- Application of Payments; Failure to Pay; Interest. Assessments, charges and installments thereon paid on or before ten (10) days after the date due shall not bear interest, but all sums not so paid shall bear interest at the highest rate allowed by law, calculated from the date due until paid. The Association may also impose a late payment fee (in addition to interest). Assessments, charges and installments thereon shall become due, and the parcel owner shall become liable for said assessments or installments, on the date established in the Bylaws or otherwise set by the Board of Directors for payment. All payments on account shall be applied first to interest, late payment fees, court costs and attorney fees, and then to delinquent charges or assessments. The Association may refuse to accept a partial payment which bears a restrictive endorsement and such will be the equivalent of no payment. No payment by check is deemed received until the check has cleared.
- 3.9 Acceleration. If any special assessment or installment of a regular assessment as to a parcel becomes more than thirty (30) days past due, and a Claim of Lien is recorded, the Association shall have the right to accelerate the due date of the entire unpaid balance of the residential parcel's assessments for that fiscal year. The due date for all accelerated amounts shall be the date the Claim of Lien was recorded in the public records. The Association's Claim of Lien shall secure payment of the entire accelerated obligation, together with interest on the entire balance, attorney fees and costs as provided by law; and said Claim of Lien shall not be satisfied or released until all sums secured by it have been paid. The right to accelerate shall be exercised by sending to the delinquent owner a notice of the acceleration, which notice shall be sent by

certified or registered mail to the owner's last known address, and shall be deemed given upon mailing of the notice, postpaid.

If a lot owner fails to pay in full all assessments due under a lien and said default shall continue into a new fiscal year, the Association shall have the right to accelerate the due date of the entire balance of the residential parcels' assessments for that fiscal year as well. The due date for all accelerated assessments for that fiscal year shall be the first day of that fiscal year. The right to accelerate a new fiscal year's assessments shall be exercised by sending to the delinquent owner a notice of the acceleration, which notice shall be sent by certified or registered mail to the owner's last known address, and shall be deemed given upon mailing of the notice, postpaid.

- 3.10 <u>Certificate as to Assessments</u>. Within fifteen (15) days after request by a parcel owner or mortgagee, the Association shall provide a certificate (sometimes referred to as an "estoppel letter") stating whether all assessments and other monies owed to the Association by the parcel owner with respect to the parcel have been paid. Any person other than the parcel owner who relies upon such certificate shall be protected thereby.
- 3.11 <u>Mortgage Foreclosure</u>. The liability of a first mortgagee or its successor or assignees who acquire title to a lot or residence by foreclosure or by deed in lieu of foreclosure for the unpaid assessments that became due prior to the mortgagee's acquisition of title is limited to the lesser of:
  - (A) The lot's unpaid common expenses and regular periodic assessments which accrued or came due during the six (6) months immediately preceding the acquisition of title and for which payment in full has not been received by the Association; or
  - (B) One percent (1%) of the original mortgage debt. The provisions of this paragraph apply only if the first mortgagee joined the association as a defendant in the foreclosure action. Joinder of the association is not required if, on the date the complaint is filed, the association was dissolved or did not maintain an office or agent for service of process at a location which was known to or reasonably discoverable by the mortgagee.
- 3.12 Working Capital Contribution Assessment. The transferee shall pay a Resale Capital Contribution Assessment upon the transfer or conveyance of any Lot. The amount of the Resale Capital Contribution Assessment shall be as determined by resolution of the Board from time to time. The due date shall be the date of the closing of the conveyance. Payment of the Resale Capital Contribution shall be the legal obligation of the transferee. For purposes of this Section, the term "conveyance" shall mean the transfer of record legal title to a Lot, deed or other authorized means of conveyance, with or without valuable consideration, and shall also refer to a transfer of possession and beneficial ownership by means of an agreement for deed. It does not refer to a transfer of title resulting from foreclosure of a lien, or the death of the transferee, nor to a transfer of title to a trustee or the transferor's spouse without changing occupancy, solely for estate planning or tax reasons.

#### 4. EASEMENTS.

4.1 Appurtenant Enjoyment Easements. The owner of each parcel, their guests, lessees and invitees, shall have as an appurtenance to their parcels a perpetual nonexclusive easement for ingress and egress over, across and through the common areas, for the use and enjoyment of all recreational facilities and common areas, such use and enjoyment to be shared in common with the other owners of parcels, their guests, lessees and invitees, subject to the provisions of this Declaration. All owners shall have the right to use and enjoy

the Recreation Area and the non-exclusive right of ingress and egress over and across the Roadway, subject to the terms of the Glen Eden Documents, including parking and traffic regulations adopted by the Declarant or Glen Eden Homeowners' Association, Inc. and subject to any restrictions or limitations contained in any instrument conveying such property to the controlling association. Any owner may delegate his or her right of enjoyment to the members of his or her family, lessees and social invitees, as applicable, subject to the Glen Eden Documents. An owner who leases his or her Lot shall be deemed to have delegated all such rights to the lessee of the Lot. Collier County shall also have a non-exclusive easement to enter upon the Recreation Area and Roadway for official purposes, including the performance of emergency, rescue, and law enforcement services.

- 4.2 <u>Interior Roadway Easements</u>. The interior roadway system of Glen Eden is common property owned by the Association. The roadways are subject to the rules and regulations as the Association imposes, however, each owner of a parcel shall have an easement for ingress and egress over said roadway system. The Board of Directors shall have the right to establish parking regulations and to enforce such regulation by all means lawful for such enforcement on drives and roadways.
- 4.3 <u>Utility Easements</u>. A perpetual easement shall exist upon, over, under and across the common areas and Lots in Glen Eden for the purpose of maintaining, installing, repairing, altering and operating sewer lines, water lines, waterworks, sewer works, force mains, lift stations, water mains, sewer mains, water distribution systems, sewage disposal systems, effluent disposal systems, pipes, valves, gates, pipelines, cable television and all machinery and apparatus appurtenant thereto as may be necessary for the installation and maintenance of utilities servicing all owners of parcels and servicing the common areas, all such easements to be of a size, width and location so as to minimize and not unreasonably interfere with the use of any improvements which are now, or will be, located upon said property. The Association, through its Board of Directors, has the authority to grant additional such easements, and to modify, move or vacate such existing easements as may be necessary to efficiently and effectively provide utility and other services to the parcels and the common elements and common areas.
- 4.4 Easement for Encroachment and Overhang. There shall be a reciprocal appurtenant easement for encroachment and overhang between adjacent Lots. Such easement shall be for roof overhangs, and other improvements which were unintentionally placed or have settled or shifted. The easement shall be for a distance of not more than 1.5 feet, as measured from any point on the common boundary between the adjacent Lots, along a line perpendicular to such boundary at such point. In no event shall an easement for encroachment of anything other than an overhang exist if such encroachment occurred due to willful conduct on the part of an owner or builder.
- 4.5 <u>Easement for Electric Meter</u>. There shall be a reciprocal appurtenant easement for electric meters and related electric utility facilities between adjacent Lots. Such electric meters and related electric utility facilities shall be located on the zero lot line side of the Lot benefitting from said meter.
- **4.6** Lawn Maintenance Easement. The Glen Eden Homeowners' Association, Inc. (including its respective designees and contractors) shall have the right to enter upon any and all Lots within Glen Eden for lawn care and landscaping purposes.
- **4.7** Additional Easements. The Board of Directors shall have the right to execute, without further authorization, such grants of easement or other instruments as may from time to time be desirable for the development of Glen Eden.
- **4.8** Subordination. Notwithstanding any of the foregoing to the contrary, it is understood that these covenants and restrictions are subordinate, and will be subordinate without the necessity of any other

instrument, to any existing easement covering the basic water, sewer and drainage systems installed in the common areas, and any existing easement or easements to any public or quasi-public utility for the installation and maintenance of service lines in the common areas.

- **4.9 Extent of Easements.** The rights and easements of enjoyment created hereby shall be subject to the following:
  - (A) the right of the Association, in accordance with its Bylaws, to borrow money for the purpose of improving and/or maintaining the common areas and providing the services authorized herein, and, in aid thereof, to mortgage said properties;
  - **(B)** the right of the Association to impose rules and regulations governing the use of the common areas and Association property as further provided in Section 7. of the Bylaws; and
  - (C) the right of the Association to a non-exclusive easement over, across and through each parcel as necessary to meet the Association's maintenance responsibilities.
  - (D) the right of the Association to levy assessments on lots and residences to enable the Association to pay the costs of operating and maintaining the Common Properties and other costs of the Association, and
  - (E) the right of the Association, as provided in its Articles and Bylaws, to suspend the enjoyment rights of any member for any period during which any assessment remains unpaid, or for a period that may be determined by the Board of Directors for any violation of this Declaration, the Association's Articles, Bylaws or published rules and regulations; and
  - (F) the right of the Association to dedicate or transfer all or any part of the Common Properties to any public agency, authority, or utility for such purposes and subject to such conditions as may be agreed by the Members, provided that no such dedication or transfer, determination as to purposes or as to the conditions hereof, shall be effective tipless an instrument signed by the appropriate officers of the Association certifying that at a Special or Regular Meeting of Members called for such purpose, of which thirty (30) days written notice was sent to each Member, the vote of two-thirds (2/3rds) of the Members present, either in person or by proxy, was obtained, agreeing to such dedication or transfer;
  - (G) the right of the Association to grant exclusive easements and rights-of-way over certain parts of the Common Properties to Members of the Association when the Association deems it necessary; and
  - (H) the right of the Association to provide, restrict or limit access across the roadways as the Board of Directors deems necessary and proper. Such limitation may include but not be limited to the stopping and questioning of visitors into and across the Glen Eden property by such means as the Board of Directors deems is necessary and proper.

### 5. **MAINTENANCE**.

5.1 Owners' Responsibility. Each owner of a Lot shall maintain his or her Lot in good repair and in a neat and attractive condition comparable to its condition at the time of its initial construction, subject to the Glen Eden Homeowners' Association, Inc.'s lawn care and landscape maintenance responsibilities set

forth below in paragraph 5.3. No owner shall take any action which (a) increases the maintenance responsibility of the Glen Eden Homeowners' Association, Inc. (b) causes the Glen Eden Homeowners' Association, Inc.'s insurance premiums to increase, or c) interferes with the Glen Eden Homeowners' Association, Inc.'s maintenance or operational responsibilities. Each owner shall be responsible for the cost and expense of maintaining, repairing and replacing his individual Lot's irrigation system. Each owner shall also be responsible for the replacement of any tree or shrub. If any owner fails to perform his or her maintenance responsibility in accordance with this Section, the Glen Eden Homeowners' Association, Inc. may perform it and assess all costs incurred against the Lot and the owner thereof. Prior to entry, the Glen Eden Homeowners' Association, Inc. shall afford the owner reasonable notice and an opportunity to remedy the situation, except when entry is required due to an emergency.

- 5.2 <u>Material Alteration of Parcels and Residences</u>. No owner shall materially alter, or make any substantial additions to his parcel or to the exterior of his residence without the prior written approval of the Association, as further provided in Section 6. Such additions and alterations shall include, but not be limited to, landscaping, swimming pools, decks, awnings, hurricane protection and related equipment. The Association shall have the right to control the irrigation system on all home sites including the right to repair and maintain the irrigation system.
- 5.3 Association Maintenance. The Association shall be responsible for the maintenance, repair, replacement and operation of all common areas, recreation areas and roofing, including, but not limited to, water retention and water management areas, landscaping, trees, plantings, lawns, flowers, water management facilities, irrigation systems and footpaths, roadways, common driveways, parking areas, lighting, community swimming pool, swimming pool area, bath house and utility installations located on parcels but serving more than one parcel. The Association shall also maintain all grassed or sodded areas, lawns, landscaping, trees and vegetation located on the individual parcels, except within swimming pool enclosures or on decks, in accordance with the rules and regulation and standards adopted by the Association from time to time. The cost of Association maintenance shall be a common expense. Replacement of trees or shrubs on individual parcels shall be the duty and responsibility of the parcel owner.
- **Enforcement of Maintenance.** If the owner of a parcel fails to maintain his parcel and/or residence as required above, the Association shall have the right to institute legal proceedings to enforce compliance, or may take any and all other steps necessary to remedy such violation, including but not limited to entering the parcel, with or without consent of the parcel owner. The Association may repair, replace or maintain any item which constitutes a hazard to other property or residents, prevents the Association from fulfilling its maintenance responsibilities, or which has a materially adverse effect on the appearance of the Property. Any expenses so incurred by the Association shall be billed directly to the owner of the parcel to which such services are provided, and shall be a charge against the parcel, secured by a lien against the parcel as provided in Section 3. above.
- **Negligence: Damage Caused by Condition in Parcel.** Each parcel owner shall be liable for the expense of any maintenance, repair or replacement of common areas, other residential parcels, or personal property made necessary by his act or negligence or by that of any member of his family or his guests, employees, agents, or lessees.

# 6. ARCHITECTURAL CONTROL TO PRESERVE THE BEAUTY, QUALITY AND VALUE OF THE COMMUNITY.

**6.1** Improvements Requiring Approval. No building, structure, enclosure or other improvement shall be erected or altered, nor shall any grading, excavation, landscaping, change of exterior color, or other work

which in any way alters the exterior appearance of any structure, parcel or common area be made, unless and until the plans, specifications and location of the same shall have been submitted to and approved in writing by the Association. All plans and specifications shall be evaluated as to harmony of external design and location in relation to surrounding structures and topography.

6.2 The ARC. The architectural review and control functions of the Association shall be administered and performed by the Architectural Review Committee (the ARC), which shall consist of at least three (3) members, who need not be members of the Association. All members of the ARC shall be appointed by and shall serve at the pleasure of the Board of Directors of the Association. The Board of Directors can appoint all or some of the Directors to the ARC. A majority of the ARC shall constitute a quorum to transact business at any meeting of the ARC, and the action of a majority present at a meeting at which a quorum is present shall constitute the action of the ARC. Any vacancy occurring on the ARC because of death, resignation, or other termination of service of any member thereof, or in the absence of ARC members, shall be filled by the Board of Directors.

# **Powers and Duties.** The ARC shall have the following powers and duties:

- (A) To recommend, from time to time, to the Board of Directors of the Association the creation of or modification and/or amendments to the Architectural Planning Criteria. Any Architectural Planning Criteria or modifications or amendments thereto shall be consistent with the provisions of this Declaration, and shall not be effective until adopted by a majority of the members of the Board of Directors of the Association at a meeting duly called and noticed and at which a quorum is present. Notice of the adoption, modification or amendment to the Architectural Planning Criteria, including a verbatim copy of such adoption, change or modification, shall be delivered to each member of the Association. However, receipt of notice of a Board meeting concerning the Architectural Planning Criteria or of a copy of any adoption of or modification or amendment to the Architectural Planning Criteria shall not affect the validity of such change or modification.
- (B) To require submission to the ARC of two (2) complete sets of all plans and specifications for any improvement, structure of any kind or any other work which in any way alters the exterior appearance of any structure, parcel or common area, including without limitation, any building, driveway, enclosure, sewer, drain, disposal system, decorative building, landscape devise, object or other improvement, the construction or placement of which is proposed upon the Property. The ARC may also require submission of samples of building materials proposed for use in any residence, and may require such additional information as may reasonably be necessary to completely evaluate the proposed structure or improvement in accordance with this Declaration and the Architectural Planning Criteria.
- (C) To approve or disapprove any improvement or structure of any kind, including, without limitation, any building, fence, wall, screen enclosure, drain or disposal system, or other improvement or change or modification thereto, the construction, erection, performance or placement of which is proposed upon the Property, and which is visible from the outside of any residence. All decisions of the ARC shall be submitted in writing to the Board of Directors of the Association, and evidence thereof may be made by a certificate, in recordable form, executed under seal by the President or Vice President of the Association. Any party aggrieved by a decision of the ARC shall have the right to make a written request to the Board of Directors of the Association within thirty (30) days of the decision, for a review thereof. The determination of the Board upon reviewing any such decision shall in all events be dispositive.

- (D) To adopt a schedule of reasonable fees for processing requests for ARC approval of proposed improvements. Such fees, if any, shall be payable to the Association, in cash, at the time that plans and specifications are submitted to the ARC.
- (E) To adopt a procedure for inspecting approved changes during and after construction to insure conformity with approved plans.
- (F) The members of the ARC shall receive no compensation for services rendered, other than reimbursement for expenses incurred by them in the performance of their duties hereunder. The ARC, however shall have the power to engage the services of professionals for compensation for purposes of aiding the ARC in carrying out its functions.
- 7. <u>USE RESTRICTIONS</u>. The following rules and standards shall apply to Glen Eden and shall be enforced by the Association pursuant to Section 13. hereof:
- **Residences.** Each residence shall be occupied by only one family at any time. Each residence shall be used as a home and for no other purpose. No business or commercial activity shall be conducted in or from any residence. This restriction shall not be construed to prohibit any owner from maintaining a personal or professional library in his residence, from keeping his personal, business or professional records in his residence, or from handling his personal, business or professional telephone calls or written correspondence in and from his residence. Such uses are expressly declared customarily incident to residential use.
- 7.2 Occupancy in Absence of Owner. If the owner and his family who permanently reside with him are absent from the residence and are not occupying it, and the residence has not been leased, the owner may permit his residence to be occupied by his guests only in accordance with the following:
  - (A) Any one (1) person who is the parent, child, adult grandchild or sibling of the residence owner or of the residence owner's spouse, if any, may occupy the residence in the absence of the owner for a period not to exceed fifteen (15) days. That person's spouse and children if any may accompany him. The total number of occasions for occupancy by all guests combined under this paragraph shall be limited to four (4) in any one (1) calendar year, with a maximum aggregate total of sixty (60) days.
  - (B) House guests not included within 7.2(A) are permitted for only one (1) family occupancy in the residence owner's absence and then only with the proviso that the family and its guests consist of no more than four (4) persons. Such guests may stay only one (1) week and the total number of occasions for this type of guest occupancy in any residence shall be limited to two (2) in each calendar year.
  - (C) An owner desiring guest occupancy under (A) or (B) above shall give notice to the Association as provided in the rules and regulations.
  - (D) Exceptions. Upon prior written application by the residence owner, the Board of Directors may make such limited exceptions to the foregoing restrictions as may be deemed appropriate in the discretion of the Board, for the sole purpose of avoiding undue hardship or inequity. The making of one (1) exception shall not be construed as a precedent for later exceptions.

- 7.3 Occupancy When Owner is Present. There is no restriction on the number of guests, whether related or unrelated to the owner, who may occupy the residence together with the residence owner, so long as the total number within the residence does not exclude two times the number of bedrooms plus two.
- 7.4 <u>Irrigation</u>. The owner may not alter or change the individual Lot's irrigation system without the express written consent of the Association.
- 7.5 Minors. All occupants under eighteen (18) years of age shall be closely supervised at all times by an adult to ensure that they do not become a source of unreasonable annoyance to other residents.
- 7.6 Pets. The owner of each lot or parcel may keep up to two (2) pets, of a normal domesticated household type (such as a cat or dog) in his residence. The pets must be carried under the owner's arm or be leashed at all times while on the property outside of the residence. The ability to keep such pets is a privilege, not a right, and the Board of Directors is empowered to order and enforce the removal of any pet which becomes a source of unreasonable annoyance to other residents of Glen Eden. The owner of the pet(s) shall hold the Association, its officers, and directors harmless from any liability or loss arising from the keeping of the pet(s) in Glen Eden. No pets of any kind are permitted in leased residences. No pets of any kind are permitted in the pool area or in the clubhouse. No reptiles, monkeys, rodents, amphibians, poultry, swine or livestock may be kept in Glen Eden. All pet owners shall be held strictly responsible to immediately collect and properly dispose of the waste and litter of his or her pets.
- No owner shall use his parcel and residence, or permit it to be used, in any manner which constitutes or causes an unreasonable amount of annoyance or nuisance to the occupant of another parcel and residence, or which would not be consistent with the maintenance of the highest standards for a first class residential community nor permit the premises to be used in a disorderly or unlawful way. The use of each parcel and residence shall be consistent with existing laws and the governing documents, and occupants shall at all times conduct themselves in a peaceful and orderly manner. No solicitation will be allowed at any time within the community. Extreme care shall be exercised to minimize noises so as not to unreasonably disturb other persons.
- 7.8 Signs. No person may post or display "For Sale," "Open House" or other similar signs anywhere within Glen Eden, including those posted in windows of buildings or motor vehicles, other than one "For Sale" sign of a size, shape, content, location and duration of posting as approved by the ARC. In addition, an owner may post or display up to three (3) directional signs, of a size and shape approved by the ARC, that may be placed within Glen Eden on the day of the Open House. Any such signs must be removed by 7:00 p.m. on the day of the Open House. "For Rent" signs are prohibited anywhere within Glen Eden.

The Lot owner may also place two (2) signs which identify the name of the company providing security monitoring for the Lot. One sign may be placed in the front yard of the house and the second may be placed on the lake side of the house.

- 7.9 Garage Sales. No garage sales or other similar commercial activities will be permitted to be held on any parcel or on the common areas.
- **7.10** Single Family Parcel Structures. Other than one single family residence, pool, deck and related equipment, no structure, trailer, house trailer, tent, shack, garage, barn or other outbuilding shall be used or placed on any parcel at any time either temporarily or permanently.
- 7.11 <u>Prohibited Vehicles and Parking Restrictions</u>. No motor vehicle shall be parked anywhere on any part of the Property other than in paved areas designated for parking, driveways or garages. With the

exception of temporary short term parking by guests or for service vehicles temporarily present on business, no vehicles may be parked in the streets or roadways of Glen Eden. Only conventional passenger vehicles may be parked in the driveways.

- (A) <u>Definitions</u>. Conventional passenger vehicles shall include minivans (such as the Dodge Caravan, Ford Aerostar and other vehicles of similar size and configuration) plus other passenger vans with windows. Sport utility vehicles (such as the Jeep Cherokee, Nissan Pathfinder and other vehicles of similar size and configuration) shall also be included in this classification as conventional passenger vehicles. No panel vans are permitted.
- (B) Prohibition. Except for service vehicles temporarily present on business, no pick-up trucks, trucks, motor homes, recreational vehicles, off-road vehicles, motorcycles, trailers, campers, boats or boat trailers, jet-skis, jet-ski trailers, swamp buggies, buses, tractors, semi-trucks or vehicles with a tire size more than thirty-three (33) inches high shall be parked, stored or left standing on any part of the Property, unless kept wholly within a garage. Motorized scooters or pocket bikes of any kind may not be operated, parked, stored or left standing on any part of the Property.
- (C) <u>Inoperable</u>, <u>Unlicensed</u>, <u>Unpainted or Wrecked Vehicles</u>. No inoperable, unlicensed, unregistered or uninsured vehicles shall remain within any part of the Property for more than twentyfour (24) hours, unless kept wholly within a garage, and no repair of vehicles (such as mechanical repairs, draining of coolants, changing oil or other similar operations) shall be made within any part of the Property other than emergency repairs (such as changing tires), unless such repairs are made wholly within a garage. Any vehicle which is untagged, wrecked, junked, partially dismantled, in inoperative or abandoned condition, whether attended or not, is not permitted on any part of the Property. No vehicle of any kind in serious need of visual repair (unpainted surfaces, perforated rust, etc.) shall be parked on any part of the Property for more than four (4) hours. An "abandoned or inoperable vehicle" shall be defined as any vehicle which has not been driven under its own propulsion for a period of three (3) weeks or longer, provided however, this shall not include vehicles parked in an enclosed garage or operable vehicles left on lots by Owners while on vacation. A written notice describing the "abandoned or inoperable yehicle" and requesting removal thereof may be personally served upon the Owner or posted on the unused vehicle; and if such vehicle has not been removed within seventy-two (72) hours thereafter, the Association shall have the right to remove the same without liability to it, and the expense thereof shall be charged against the Owner. AE CIR
- (D) <u>Registration of Vehicles</u>. If required by the Association, all vehicles must be registered with the Association and must display an Association registration identification on the rear bumper or window.
- 7.12 <u>Trees</u>. No tree or shrub, the trunk of which exceeds two inches in diameter shall be cut down or otherwise destroyed without the prior expressed written consent of the ARC. No ficus trees may be planted within Glen Eden, either on Common Areas or on any Lot.
- 7.13 <u>Artificial Vegetation</u>. No artificial grass, plants, or other artificial vegetation shall be placed or maintained upon the exterior portion of any Lot.
- **7.14** Storage Tanks. No above ground storage tanks, including but not limited to, those used for storage of water, gasoline, oil, or other liquid or gas shall be permitted on the Lot outside of the building, unless such tanks are installed according to Collier County Code, by a professional installer and approved by the ARC.

- 7.15 <u>Fences, Hedges and Walls</u>. No fence, hedge, wall or other dividing instrumentality shall be constructed or maintained on any Lot unless approved by the ARC.
- 7.16 Garbage and Refuse Disposal. No lot shall be used as a dumping ground for rubbish, trash, garbage, or other waste matter. No incinerator or any outdoor burning shall be permitted. Trash, garbage, and other waste shall be kept only in sanitary containers which shall be kept in a clean and sanitary condition and must be stored or kept in the garage, except when out for pick-up. Trash and recycle bins shall not be put on the curb for pick-up prior to 6:00 p.m. the night before the scheduled pick-up. All trash and recycle bins shall be removed by 7:00 p.m. in the evening of the scheduled pick-up. No dumping of any kind shall be permitted within the lakes or preserve areas.
- 7.17 <u>Mailbox</u>. All mailboxes throughout the single family area shall be of the same size, color, and have the same post of a style or type determined by the ARC.
- 7.18 <u>Basketball Goals and Other Equipment</u>. All basketball goals or other such equipment must be removed and stored in the garage at night.
- 7.19 <u>Underground Utility Lines</u>. All telephone, electric, water, sewer, television or other distributors must be underground from the parcel line to the structure being served.
- 7.20 <u>Drainage</u>. Except to comply with the governmental regulation or control, no changes in the elevation of the lands shall be made which will interfere with the drainage or otherwise cause undue hardship to adjoining property.
- 7.21 Roofs. Any replacement roof must be replaced with a tile roof approved by the ARC.
- 7.22 <u>Seasonal Holiday Decorations</u>. Tasteful individual decoration of homes is authorized during the period from Thanksgiving through January 6 of the following year. Disputes regarding the tastefulness of the display will be resolved at the sole and absolute discretion of the ARC. No amplified audio presentation is permitted. Individual homeowners or groups of homeowners who wish to decorate common areas must first get approval from the ARC before putting up their display.

The Association shall have the right, upon seven (7) days prior written notice, to enter any Lot and remove lights and decorations displayed in violation of this provision. The Association and the persons removing such lights and decorations shall not be liable to the owner for trespass, conversion or damages of any kind except intentional misdeeds and gross negligence.

- **7.23** Clotheslines. No towels, garments, rugs, etc. may be hung from windows, railings or other parts of the residences. No clotheslines or drying yards shall be located so as to be visible from neighboring parcels or from the interior roadways within Glen Eden.
- 7.24 Wells. No well shall be drilled and no septic tank shall be installed, used or maintained on the property.
- **7.25** Antennas. No antenna of any kind shall be placed or erected upon any parcel or affixed in any manner to the exterior of any building other than a satellite antenna less than one meter in diameter, an aerial designed to receive over-the-air television broadcast, or an antenna designed to receive multichannel, multipoint distribution service which may be installed only at a location approved by the ARC.

- **7.26** Day to Day Maintenance of Lot. All windows, porches, balconies, and exteriors of all building on any Lot shall at all times be maintained in a neat and orderly manner. Exterior of all homes and other structures must be completed within one (1) year after construction is commenced, except where a written extension of time is granted by the ARC.
- 7.27 <u>Water Use</u>. The Water Use Permit, authorized by the South Florida Water Management District, provides that all parcel owners within the areas covered by the permit shall abide by all water use restrictions, put in place by the district or any other governmental agency empowered with such authority.
- 7.28 <u>Pools.</u> No above-ground pools shall be erected, constructed or installed on any Lot.
- 7.29 <u>Window Coverings</u>. All windows in any building shall have window coverings of neutral colors facing the street side. Reflective window coverings are prohibited.
- 7.30 <u>Hazardous Materials</u>. Each owner shall comply with all federal, state and local statutes, regulations, ordinances, or other rules intended to protect the public health and welfare as related to land, water, groundwater, air or other aspects of the natural environment (the "Environmental Laws"). Environmental Laws shall include, but are not limited to, those laws regulating the use, generation, storage or disposal of hazardous substances, wastes and materials (collectively, the "Hazardous Materials"). No owner or his tenants, guests, invitees, or permittees shall knowingly use, generate, manufacture, store, release, dispose of or knowingly permit to exist in, on, under or about his or her Lot any hazardous materials except in compliance with the Environmental Laws.
- 7.31 <u>Lakes</u>. In connection with the use of any lake, the following restrictions shall apply:
  - (A) No boats shall be permitted on any lake with the exception of boats authorized for use by the Board for maintenance thereof;
  - (B) No bottles, trash, cans, grass clippings or other landscape materials, or garbage of any kind or description, shall be placed in any lake;
  - (C) No activity shall be permitted on any lake which may become an annoyance or nuisance to the adjacent property and the owners thereof, or which is not allowed by the South Florida Water Management District or any other applicable governmental agency. The Board's determination whether any activity constitutes an annoyance or nuisance shall be final;
  - (D) No person or entity, except the Association, shall have the right to pump or otherwise remove any water from any lake for the purpose of irrigation or other use;
  - (E) The Board shall be entitled to establish, amend, and modify Rules and Regulations governing the use of the lakes as the Board deems necessary or convenient;
- **8. INSURANCE**. In order to adequately protect the Association and its members, insurance shall be carried and kept in force at all times in accordance with the following provisions:
- **8.1** Association: Required Coverage. The Association shall maintain adequate property insurance covering all of the common area buildings, the common areas and all Association property. The Association shall also provide adequate general liability insurance. The amounts of coverage shall be determined

annually by the Board of Directors. The insurance carried by the Association shall afford at least the following protection:

- (A) <u>Property</u>. Loss or damage by fire, extended coverage (including windstorm), vandalism and malicious mischief, and other hazards covered by the standard "All Risk" property contract.
- **(B)** <u>Liability</u>. Premises and operations liability for bodily injury and property damage in such limits of protection and with such coverage as are determined by the Board of Directors, with cross liability endorsement to cover liabilities of the parcel owners as a group to a parcel owner.
- (C) <u>Compensation</u>. The Association may maintain Workers' Compensation insurance and shall if required by law.
- **8.2 Duty to Insure.** Each parcel owner is responsible for insuring the real and personal property within his own parcel and residence. Each owner must recognize that he bears financial responsibility for any damage to his property or liability to others that would otherwise be covered by such insurance liability including all risk, flood, liability, etc.
- 8.3 Duty to Reconstruct. Except as otherwise approved by the Board of Directors, if any residence or other improvements located on any residential parcel is destroyed or damaged as a result of fire, windstorm, flood, tornado, hurricane or other casualty, the owner of such improvements shall cause repair or replacement to be commenced within ninety (90) days from the date that such damage or destruction occurred, and to complete the repair or replacement within nine (9) months thereafter. If the owner is unable to commence or complete such repairs within this time period, then upon prior written application by the owner, the Board of Directors may make such limited exceptions to the foregoing restrictions as may be deemed appropriate in the discretion of the Board, for the sole purpose of avoiding undue hardship or inequity. The making of one (1) exception shall not be construed as a precedent for later exceptions. All such repairs or replacements must restore the improvements to substantially their original character, design and condition, and shall utilize and conform with the original foundation and appearance of the original improvements, subject to any changes required by the then current building code.
- Failure to Reconstruct. If the owner of any residence fails to commence or complete construction to repair or replace any damaged or destroyed improvements within the time periods provided for in Section 8.3 above, the Association shall give written notice to the owner of default. If after thirty (30) days the owner has not made satisfactory arrangements to meet its obligations, the Association shall be deemed to have been granted the right by the owner, as such owner's attorney-in-fact, to commence and/or complete the repairs sufficient to substantially restore the improvements to their original condition, according to the plans and specifications of the original improvements. If the Association exercises the rights afforded to it by this section, which shall be in the sole discretion of the Board of Directors, the owner of the parcel shall be deemed to have assigned to the Association any right he may have to insurance proceeds that may be available because of the damage or destruction of the improvements. The Association shall have the right to recover from the owner any costs not paid by insurance, and shall have a lien on the parcel and residence to secure payment. In addition; if such repair or reconstruction is not commenced within ninety (90) days from the date of such damage or destruction, then the Glen Eden Homeowners' Association, Inc. may, after notice and hearing as provided in the Bylaws, impose a fine of not more than one hundred (\$100) dollars per day on the owner of the Lot until repair and reconstruction or removal is commenced. Each owner shall diligently and continuously proceed with all repair and reconstruction or removal unless the owner can prove to the satisfaction of the Glen Eden Homeowners' Association, Inc. that such failure is due to circumstances beyond the owner's control, the Glen Eden Homeowners' Association, Inc. may after notice and hearing as provided in the Bylaws, impose a fine of not more than one hundred (\$100) dollars per day on the owner of

such Lot until repair and reconstruction or removal is recommenced. Such fine shall be an individual assessment.

- **8.5** Association Insurance; Duty and Authority to Obtain. The Board of Directors shall obtain and keep in force the insurance coverage which it is required to carry by law and under this Declaration, and may obtain and keep in force any or all additional insurance coverage as it deems necessary. The name of the insured shall be the Association and the owners without naming them, and their mortgagees, as their interests shall appear. To the extent permitted by law, the Association may self-insure.
- **8.6** Optional Coverage. The Association may purchase and carry other such insurance coverage as the Board of Directors may determine to be in the best interest of the Association and lot owners.
- **8.7 Description of Coverages.** A detailed summary of the coverage included in the policies, and copies of the policies, shall be available for inspection by lot owners or their authorized representatives upon request.
- **8.8** Waiver of Subrogation. If available and where applicable, the Board of Directors shall endeavor to obtain insurance policies which provide that the insurer waives its right to subrogation as to any claim against the Association parcel owners, or their respective servants, agents or guests, except for any claim based upon gross negligence evidencing reckless, willful or wanton disregard for life or property.
- 8.9 <u>Insurance Proceeds</u>. All insurance policies purchased by the Association shall be for the benefit of the Association, the owners and their mortgagees as their interests may appear, and all proceeds shall be payable to the Association. The duty of the Association shall be to receive such proceeds as are paid, and to hold the same in trust, and disburse them for the purposes stated herein and for the benefit of the owners and their respective mortgagees in the following shares:
  - (A) <u>Common Areas</u>. Proceeds on account of damage to common areas shall be held in as many undivided shares as there are parcels, the shares of each owner being the same as his share in the common areas.
  - (B) Mortgagee. If a mortgagee endorsement has been issued as to a parcel, the shares of the mortgagee and the owner shall be as their interests appear. In no event shall any mortgagee have the right to demand application of insurance proceeds to any mortgage or mortgages which it may hold against parcel or parcels, except to the extent that insurance proceeds exceed the actual cost of repair or restoration of the damaged building or buildings. Except as otherwise expressly provided, no mortgagee shall have any right to participate in determining whether improvements will be restored after casualty.
- **8.10** Distribution of Proceeds. Proceeds of insurance policies received by the Association shall be distributed to or for the benefit of the owners in the following manner: The proceeds shall be paid to defray the costs of reconstruction or repair by the Association. Any proceeds remaining after defraying costs shall be distributed to the beneficial owners, remittances to parcel owners and their mortgagees being paid jointly to them.
- **8.11** Association as Agent. The Association is hereby irrevocably appointed as agent for each lot owner to adjust all claims arising under insurance policies purchased by the Association for damage or loss to the common areas.

- **8.12 Damage to Common Areas.** Where insured loss or damage occurs to the common areas or association property, it shall be mandatory for the Association to repair, restore and rebuild the damage caused by the loss, and the following procedures shall apply:
  - (A) The Board of Directors shall promptly obtain reliable and detailed estimates of the cost of repair and restoration, and shall negotiate and contract for repair and reconstruction.
  - (B) If the proceeds of insurance and available reserves are insufficient to pay for the cost of repair and reconstruction of the common areas, the Association shall promptly, upon determination of the deficiency, levy a special assessment against all parcel owners for the deficiency. Such special assessments need not be approved by the parcel owners. The special assessments shall be added to the funds available for repair and restoration of the property.

# 9. OWNERSHIP OF PARCELS.

# 9.1 Forms of ownership:

- (A) A parcel may be owned by one natural person.
- (B) <u>Co-ownership</u>. Co-ownership of parcels is permitted. If the co-owners are other than husband and wife, the Board shall be entitled to require the owners to designate one (1) natural person as "primary occupant." The use of the parcel and residence by other persons shall be as if the primary occupant were the only actual owner. Any change in the primary occupant must be approved in advance by the Board of Directors. No more than one such change will be approved in any twelve (12) month period.
- (C) Ownership by Corporations, Partnerships or Trusts. A parcel may be owned in trust, or by a corporation, partnership or other entity which is not a natural person. The intent of this provision is to allow flexibility in estate, financial or tax planning, and not to create circumstances in which the parcel and residence may be used as short-term transient accommodations for several individuals or families. A trustee, or corporation, partnership or other entity as a parcel owner shall be required to designate one (1) natural person to be the "primary occupant." The use of the parcel and residence by other persons shall be as if the primary occupant were the only actual owner. Any change in the primary occupant must be approved in advance by the Board of Directors. No more than one such change will be approved in any twelve (12) month period.
- (D) <u>Designation of Primary Occupant</u>. Within thirty (30) days after the effective date of this provision, each owner of a parcel which is owned in the forms of ownership stated in preceding subsections (B) and (C) shall designate a primary occupant in writing to the Association. If any parcel owner fails to do so, the Board of Directors may make the initial designation for the owner, and shall notify the owner in writing of its action.
- (E) <u>Life Estate</u>. A parcel may be subject to a life estate, either by operation of law or by a voluntary conveyance. In that event, the life tenant shall be the only association member from such residence, and occupancy of the residence shall be as if the life tenant was the only owner. Upon termination of the life estate, the holders of the remainder interest shall have no occupancy rights unless separately approved by the Association. The life tenant shall be liable for all assessments and charges against the parcel. Any consent or approval required of members may be given by the life tenant alone, and the consent or approval of the holders of the remainder interest shall not be

required. If there is more than one life tenant, they shall be treated as co-owners for purposes of determining voting and occupancy rights and shall be subject to subsection (B), above.

# 9.2 Transfers.

- (A) Sale or Gift. No parcel owner may dispose of a parcel or any ownership interest in a parcel by sale or gift (including agreement for deed) without prior written approval of the Board of Directors.
- (B) Devise or Inheritance. If any parcel owner acquires his title by devise or inheritance, his right to occupy or use the parcel shall be subject to the approval of the Board of Directors under Section 9.3 (A)(2) below. The approval shall not be denied to any devisee or heir who was the prior owner's lawful spouse at the time of death, or was related to the owner by blood or adoption within the first degree.
- (C) Other Transfers. If any person acquires title in any manner not considered in the foregoing subsections, that person shall have no right to occupy or use the parcel and residence before being approved by the Board of Directors under the procedures outlined in Section 9.3 below.
- (D) <u>Committee Approval</u>. To facilitate transfers proposed during times when many of the members are not in residence, the Board of Directors may by resolution delegate its approval powers to an *ad hoc* committee, which shall consist of at least three (3) members. The Chairman of the committee shall be deemed a Vice-President, and as such shall be empowered to execute Certificates of Approval on behalf of the Association.
- (E) Manager Approval. To facilitate approval of sales proposed during times when many of the members are not in residence, the Board of Directors may by resolution delegate its approval powers to the Manager of the Association. Only the Board of Directors shall have the power to disapprove a sale. If the Manager, after reviewing a contract for sale and all information provided by the applicant, determines that he will not approve the sale, the Manager shall forward the proposed contract and all documentation to the members of the Board of Directors for their review. Notwithstanding any other time periods set forth in this Section 9., the Board of Directors shall have twenty (20) days after the receipt of the contract and all material from the Manager in which to approve or disapprove the sale.

### 9.3 Procedures.

### (A) Notice to Association.

- (1) Sale or Gift. An owner of a parcel intending to make a sale or gift of his or any interest therein shall give to the Board of Directors or its designee written notice of such intention at least twenty (20) days before the intended closing date, together with the name and address of the proposed purchaser or donee, a copy of the executed sales contract, if any, and such other information as the Board may reasonably require. The Board may require a personal interview with any purchaser or donee and his spouse, if any, as a pre-condition to approval.
- (2) <u>Devise, Inheritance or Other Transfers</u>. The transferee of a parcel must notify the Board of Directors of his ownership and submit a certified copy of the instrument evidencing his ownership and such other information as the Board may reasonably require. The transferee

shall have no occupancy or use rights until and unless approved by the Board, but may sell or lease the parcel following the procedures in this Section or Section 10.

- (3) <u>Failure to Give Notice</u>. If no notice is given, the Board of Directors, at its election, may approve or disapprove at the time it learns of the transfer. If any parcel owner fails to obtain the Association's approval prior to selling an interest in a parcel, such failure shall create a rebuttable presumption that the seller and the purchaser intend to violate the covenants of this Declaration, and shall constitute good cause for Association disapproval.
- (B) Board Action. Within twenty (20) days after receipt of the required notice and all information or interviews requested, or not later than sixty (60) days after the notice required by paragraph (A) above is received, whichever occurs first, the Board shall approve or disapprove the transfer. If a transfer is approved, the approval shall be stated in a Certificate of Approval executed by the President or the Vice-President of the Association in recordable form and delivered to the transferee of the parcel. If the Board neither approves nor disapproves within the time limits as set forth above, such failure to act shall be deemed the equivalent of approval and on demand the Board shall issue a Certificate of Approval to the transferee.
- (C) <u>Disapproval</u>. Approval of the Association shall be withheld or denied only for good cause, and then only if a majority of the whole Board so votes, after receiving a written opinion of counsel that good cause exists. Only the following may be deemed to constitute good cause for disapproval:
  - (1) The person seeking approval has been convicted of a felony involving violence to persons or property, a felony involving possession or sale of a controlled substance, or a felony demonstrating dishonesty or moral turpitude.
  - (2) The person seeking approval has a record of financial irresponsibility, including without limitation prior bankruptcies, foreclosures or bad debts;
  - (3) The person seeking approval gives the Board reasonable cause to believe that person intends to conduct himself in a manner inconsistent with the covenants and restrictions applicable to the property;
  - (4) The person seeking approval has a history of disruptive behavior or disregard for the rights or property of others;
  - (5) The person seeking approval has evidenced an attitude of disregard for Association rules by his conduct in Glen Eden as a tenant, parcel owner or occupant of a residence;
  - (6) The parties to the proposed transfer have failed to provide the information, fees or interviews required to process the application in a timely manner, or provided false information during the application process; or
  - (7) The transaction, if a sale or gift, was concluded by the parties without having sought and obtained the prior approval required herein.
- **9.4** Exception. The provisions of Sections 9.2 and 9.3 are not applicable to the acquisition of title by a first mortgagee who acquires title through the mortgage, whether by foreclosure or deed in lieu of foreclosure.

**9.5 Unapproved Transfers.** Any sale or transfer of ownership of a parcel which is not approved, or which is disapproved pursuant to the terms of this Declaration, shall not be concluded; and if it is concluded in disregard of this Section, shall be void or voidable by the Association unless subsequently approved in writing by the Board.

- **9.6** Fees Related to the Sale, Lease or Other Transfer of Parcels. Whenever herein the Board's approval is required to allow the sale or other transfer of an interest in a parcel, the Association may charge the owner a preset fee for processing the application, such fee not to exceed one hundred dollars (\$100.00) or the maximum permitted by law, whichever is greater, per applicant.
- 10. <u>LEASING OF PARCELS</u>. In order to foster a stable residential community and prevent a motel-like atmosphere, the leasing of parcels and residences by their owners shall be restricted as provided in this section. All leases of parcels and residences must be in writing. An owner may lease only his entire parcel and residence, and then only in accordance with this Section, after receiving the approval of the Association. The lessee must be a natural person.

# 10.1 Procedures.

- (A) Notice by the Owner. An owner intending to lease his parcel and residence shall give to the Board of Directors or its designer, written notice of such intention at least ten (10) days prior to the first day of occupancy under the lease together with the name and address of the proposed lessee, a fully executed copy of the proposed lease, and such other information as the Board may reasonably require. The Board may require a personal interview with any lessee and his or her spouse, if any, as a pre-condition to approval.
- (B) <u>Board Action</u>. After the required notice and all information or interviews requested have been provided, the Board shall have ten (10) days in which to approve or disapprove the proposed lease. If the Board neither approves nor disapproves within that time, its failure to act shall be deemed the equivalent of approval, and on demand the Board shall issue a written letter of approval to the lessee.
- (C) <u>Disapproval</u>. A proposed lease shall be disapproved only if a majority of the whole Board so votes, and in such case the lease shall not be made. Appropriate grounds for disapproval shall include, but not be limited to, the following:
  - (1) the parcel owner is delinquent in the payment of assessments at the time the application is considered;
  - (2) the parcel owner has a history of leasing his parcel without obtaining approval, or leasing to troublesome lessees and/or refusing to control or accept responsibility for the occupancy of his parcel;
  - (3) the real estate company or rental agent handling the leasing transaction on behalf of the owner has a history of screening lessee applicants inadequately, recommending undesirable lessees, or entering into leases without prior Association approval;
  - (4) the application on its face indicates that the person seeking approval intends to conduct himself in a manner inconsistent with the covenants and restrictions applicable to the property;

- (5) the prospective lessee has been convicted of a felony involving violence to persons or property, a felony involving sale or possession of a controlled substance, or a felony demonstrating dishonesty or moral turpitude;
- (6) the prospective lessee has a history of conduct which evidences disregard for the rights and property of others;
- (7) the prospective lessee evidences a strong probability of financial irresponsibility;
- (8) the lessee, during previous occupancy, has evidenced an attitude of disregard for the Association rules;
- (9) the prospective lessee gives false or incomplete information to the Board as part of the application procedure, or the required transfer fees and/or security deposit is not paid; or
- (10) the parcel owner fails to give proper notice of his intention to lease his parcel and residence to the Board of Directors.
- (D) <u>Failure to Give Notice or Obtain Approval</u>. If proper notice is not given, the Board at its election may approve or disapprove the lease. Any lease entered into without approval may, at the option of the Board, be treated as a nullity, and the Board shall have the power to evict the lessee with five (5) days notice, without securing consent to such eviction from the parcel owner.
- (E) <u>Applications</u>; <u>Assessments</u> Applications for authority to lease shall be made to the Board of Directors on such forms and include such terms as the Board may provide from time to time. The legal responsibility for paying Association assessments may not be delegated to the lessee.
- (F) <u>Committee Approval</u>. To facilitate approval of leases proposed during times when many of the members are not in residence, the Board of Directors may by resolution delegate its approval powers to an *ad hoc* committee, which shall consist of at least three (3) members.
- (G) <u>Manager Approval</u>. To facilitate approval of leases proposed during times when many of the members are not in residence, the Board of Directors may by resolution delegate its approval powers to the Manager of the Association. Only the Board of Directors shall have the power to disapprove a lease. If the Manager, after reviewing a lease and all information provided by the applicant, determines that he will not approve the lease, the Manager shall forward the proposed lease to the members of the Board of Directors for their review. Notwithstanding any other time periods set forth in this Section 10., the Board of Directors shall have twenty (20) days after the receipt of the lease from the Manager in which to approve or disapprove the lease.
- 10.2 Term of Lease and Frequency of Leasing. No parcel and residence may be leased more often than two (2) times in any calendar year, with the minimum lease term being thirty (30) days. The first day of occupancy under the lease shall determine in which year the lease occurs. No lease may be for a period of more than one (1) year, and no option for the lessee to extend or renew the lease for any additional period shall be permitted. However, the Board may, in its discretion, approve the same lease from year to year. No subleasing or assignment of lease rights by the lessee is allowed.
- 10.3 Occupancy By Guests. Guests of tenants, whether related or unrelated to the tenant of a parcel and residence, may stay no longer than fifteen (15) days in any calendar year, and only so long as the tenant is occupying the residence. All guests must register with the Association or its manager.

10.4 Regulation by Association. All of the provisions of the governing documents and the rules and regulations of the Association shall be applicable and enforceable against any person occupying a parcel and residence as a lessee or guest to the same extent as against the owner. A covenant on the part of each occupant to abide by the rules and regulations of the Association and the provisions of the governing documents, designating the Association as the owner's agent with the authority to terminate any lease agreement and evict the tenants in the event of breach of such covenant, shall be deemed to be included in every lease agreement, whether oral or written, and whether specifically expressed in such agreement or not.

## 11. AMENDMENTS; TERMINATION.

- 11.1 **Duration.** The conditions of this Declaration shall run with the land and shall inure to the benefit of and be enforceable by the Association or the owner of any real property subject to this Declaration, their respective legal representatives, heirs, successors and assigns until July 28, 2014. On July 28, 2014, this Declaration shall be automatically renewed and extended for successive ten (10) year periods. The number of ten (10) year renewal periods hereunder shall be unlimited with this Declaration being automatically renewed and extended upon the expiration of each ten (10) year renewal period for an additional ten (10) year period; provided, however, and subject to existing laws and ordinances, that there shall be no renewal or extension of this Declaration if during the last year of the initial period, or during the last year of any subsequent ten (10) year renewal period, at least two thirds (2/3rds) of owners of parcels affirmatively vote at a duly held meeting of members of the Association in favor of terminating this Declaration at the end of its then current term. It shall be required that written notice of any meeting at which such proposal to terminate this Declaration is to be considered, setting forth the fact that such a proposal will be considered. be given at least forty-five (45) days in advance of said meeting. If the Association votes to terminate this Declaration, the President and Secretary shall execute a certificate which shall set forth the resolution of termination adopted by the Association, the date of the meeting of the Association at which such resolution was adopted, the date that notice of such meeting was given, the total number of votes of members of the Association, the total number of votes required to constitute a quorum at a meeting of the Association, the number of votes necessary to adopt a resolution terminating this Declaration, and the total number of votes cast against such resolution. Said certificate shall be recorded in the Public Records of Collier County, Florida, and may be relied upon for the correctness of the facts contained therein as they relate to the termination of this Declaration.
- 11.2 Amendments by Members. Except as otherwise provided herein or by law, this Declaration may be amended at any time by affirmative vote of at least two-thirds (2/3rds) of the voting interests present in person or by proxy at a duly called meeting of the members of the Association, called for the purpose. A copy of each adopted amendment shall be attached to a certificate that the amendment was duly adopted as an amendment to the Declaration, which certificate shall identify the Book and Page of the Public Records where the Declaration is recorded, and shall be executed by the President or Vice-President of the Association with the formalities of a deed. The amendment shall be effective when the certificate and copy of the amendment are recorded in the Public Records of Collier County, Florida.

# 12. WATER MANAGEMENT SYSTEM AREA RESTRICTIONS AND EASEMENTS

12.1 <u>Improvements.</u> No improvements, planting or other material (other than landscape material) of any kind shall be constructed, erected or installed, unless constructed, erected or installed by Declarant, nor shall an owner in any way change, alter, impede, revise or otherwise interfere with the flow and the volume of water, in any portion of a Water Management System reserved for, or intended by Declarant to be reserved for, drainage ways, sluice-ways or for the accumulation of run-off waters, as reflected in any plat or

instrument of record, without the specific written permission of the Declarant, while a Class B Member, and thereafter by Glen Eden Homeowners' Association, Inc.

- 12.2 <u>Ingress and Egress</u>. An owner shall in no way deny or prevent ingress and egress by the Association to any Water Management System for maintenance or landscape purposes. The right of ingress and egress, and easements therefor, are hereby granted in favor of the Association, and all appropriate governmental or quasi-governmental agency that may reasonably require such ingress and egress, and easements therefore, are hereby specifically reserved and created.
- 12.3 <u>Modification</u>. No Lot shall be increased in size by the filling in of any water retention or Water Management System on which it abuts. Owners shall not fill, dike, rip-rap, block, divert or change the established water retention and Water Management Systems that have been or may be created by easement. No owner may draw water for irrigation or other purposes from any lake, pond or other Water Management System nor is any boating or swimming in such areas allowed.
- **Prohibitions.** Any conservation lands and conservation buffer zones identified on any plat or instrument of record may not be altered from their natural state other than to remove exotic vegetation, or to install and maintain common area facilities, or to provide the utilities and drainage as shown on the plat and approved construction plans. Each owner of a Lot containing a conservation buffer zone shall retain use of the conservation buffer zone, but the owner shall in no way alter such area from its natural state as noted above. Activities prohibited within the conservation lands and conservation buffer zones include, but are not limited to, construction or placing of buildings on or above the ground; dumping or placing soils or other substances such as trash; removal or destruction of trees, shrubs or other vegetation, with the exception of exotic vegetation removal; dredging or removal of soil material; diking or fencing; and any other activities detrimental to drainage, flood control, water conservation control or fish and wildlife habitat conservation or preservation. Each owner or other beneficiary of any conservation lands, conservation buffer zones, or common areas, shall have the right to institute litigation to ensure that said properties and easements therefor are properly and continually maintained.
- 12.5 Responsibility. All Water Management Systems within the Property will be the ultimate responsibility of the Association. The Association may enter any Lots or common areas and make whatever improvements or repairs are deemed necessary to restore proper water management. The cost shall be an expense of the Association. In addition thereto, any owner or other beneficiary of the Water Management System shall have the right to institute litigation against the Association to ensure that the Water Management System, and easements therefor, are properly and continuously maintained.
- **12.6** Construction. Nothing in this Section shall be construed to allow construction of any new water management facility or alteration of Water Management Systems without first obtaining the the necessary permits from all governmental regulatory agencies having jurisdiction.

### 13. ENFORCEMENT; GENERAL PROVISIONS.

13.1 Enforcement. Enforcement of these covenants, conditions and restrictions may be by a proceeding at law or in equity and may be instituted by the Association, its successors or assigns, or by any owner, against any person or persons violating or attempting to violate or circumvent any covenant, condition or restriction, either to restrain violation or to recover damages, and against any parcel to enforce any lien created by these covenants. Failure of the Association or any owner to enforce any covenant, condition or restriction herein contained for any period of time shall not be deemed a waiver or estoppel of the right to enforce same thereafter.

- 13.2 Owner and Member Compliance. The protective covenants, conditions, restrictions and other provisions of the governing documents and the rules promulgated by the Association shall apply to members and all persons to whom a member has delegated his right of use in and to the common areas, as well as to any other person occupying any residence under lease from the owner or by permission or invitation of the owner or his tenants (express or implied), and their licensees, invitees or guests. Failure of an owner to notify any person of the existence of the rules, or the covenants, conditions, restrictions, and other provisions of the governing documents shall not in any way act to limit or divest the Association of the power to enforce these provisions. Each residential parcel owner shall be responsible for any and all violations by his tenants, licensees, invitees or guests, and by the guests, licensees and invitees of his tenants, at any time.
- 13.3 <u>Litigation</u>. Enforcement actions for damages, or for injunctive relief, or both, on account of any alleged violation of law, or of the governing documents or Association rules, may be brought by any owner, or the Association against:
  - (A) the Association;
  - (B) a parcel owner;
  - (C) anyone who occupies or is a tenant or guest of a residential parcel owner; or
  - (D) any officer or Director of the Association who willfully and knowingly fails to comply with these provisions.
- 13.4 Attorney Fees. In any legal proceeding arising out of an alleged failure of a guest, tenant, residential parcel owner, officer, Director or the Association to comply with the requirements of the law, or the governing documents, as they may be amended from time to time, the prevailing party shall be entitled to recover the costs of the proceeding and such attorney fees as may be awarded by the court.
- No Election of Remedies. All rights, remedies and privileges granted to the Association or owners under the law and the governing documents shall be cumulative, and the exercise of any one or more shall not be deemed to constitute an election of remedies, nor shall it preclude the party from exercising any other rights, remedies, or privileges that may be available.
- 13.6 Notices. Any notice required to be sent to any member or owner under the provisions of this Declaration shall be deemed to have been properly sent, and notice thereby given, when mailed, with the proper postage affixed to the last known address of the owner appearing in the records of the Association, or to the address of the member's residence. Notice to one of two or more co-owners of a parcel shall constitute notice to all co-owners. It shall be the obligation of every member to immediately notify the Secretary of the Association and the management company in writing of any change of address.
- 13.7 <u>Severability</u>. Should any covenant, condition or restriction herein contained, or any section, subsection, sentence, clause, phrase or term of this Declaration or its recorded exhibits be declared to be void, invalid, illegal, or unenforceable, for any reason, by any court having jurisdiction over the parties hereto and the subject matter hereof, such judgment shall in no way affect the other provisions hereof which are hereby declared to be severable and which shall remain in full force and effect.
- 13.8 <u>Interpretation</u>. The Board of Directors is responsible for interpreting the provisions of this Declaration and its exhibits. Such interpretation shall be binding upon all parties unless wholly unreasonable. A written opinion rendered by legal counsel that an interpretation adopted by the Board is not unreasonable shall conclusively establish the validity of such interpretation.

- 13.9 <u>Non-Profit Status</u>. Notwithstanding anything contained herein to the contrary, the Association will perform no act nor undertake any activity inconsistent with its non-profit status under applicable state or federal law.
- 13.10 <u>Use of Singular and Plural and Gender</u>. Whenever the context so permits, the use of the singular shall include the plural and the plural shall include the singular, and the use of any gender shall be deemed to include all genders.
- 13.11 <u>Headings</u>. The headings used in the governing documents are for reference purposes only, and do not constitute substantive matter to be considered in construing the terms and provisions of these documents.

#### EXHIBITS TO DECLARATION

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Exhibits listed below were recorded on April 10, 1998, together with the original Declaration of Covenants, Conditions and Restrictions for Glen Eden, at O.R. Book 2408, Page 1120, et seq., Public Records of Collier County, Florida.

• The following exhibits, as previously recorded with the original Declaration are hereby incorporated by reference as exhibits to the Amended and Restated Declaration of Covenants.

Exhibits "A," "B" and - LEGAL DESCRIPTION

• In addition, the following Exhibits are completely amended and restated, and the restatements are attached hereto and recorded herewith:

Exhibit "C"- ARTICLES OF INCORPORATION CIRENIBIT "D" - BYLAWS



Department of State

I certify the attached is a true and correct copy of the Amended and Restated Articles of Incorporation, filed on March 16, 2006, for GLEN EDEN HOMEOWNERS' ASSOCIATION, INC., a Florida corporation, as shown by the records of this office.

The document number of this corporation is N0000004054.

OR: 4018/PG: 3299

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capitol, this the Twenty-third day of March, 2006



CR2EO22 (01-06)

Sue M. Cobb Sue M. Cobb Secretary of State

NOTE: SUBSTANTIAL AMENDMENT OF ENTIRE ARTICLES OF INCORPORATION FOR PRESENT TEXT SEE EXISTING ARTICLES OF INCORPORATION.

# AMENDED AND RESTATED ARTICLES OF INCORPORATION OF GLEN EDEN HOMEOWNERS' ASSOCIATION, INC.

Pursuant to Chapter 617, Florida Statutes, the Articles of Incorporation of Glen Eden Homeowners' Association, Inc., a Florida corporation not for profit, which was originally incorporated under the same name on April 10, 1998 are hereby amended, and restated in their entirety as amended. All amendments included herein have been adopted pursuant to Chapter 617, Florida Statutes, and there is no discrepancy between the corporation's Articles of Incorporation as heretofore amended and the provisions of these Amended and Restated Articles other than the inclusion of amendments adopted pursuant to Chapter 617, Florida Statutes and the omission of matters of historical interest. The Amended and Restated Articles of Incorporation of Glen Eden Homeowners' Association Inc., shall henceforth be as follows:

## **ARTICLE I**

NAME: The name of the corporation, herein called the "Association," is Glen Eden Homeowners' Association, Inc., and its address is 800 Harbour Drive, Suites 7/8, Naples, Florida, 34103.

# ARTICLE II

**PRINCIPAL OFFICE:** The principal office of the corporation shall be located at 800 Harbour Drive, Suites 7/8, Naples, Florida, 34103, or at such other address as is established by the Board of Directors.

# ARTICLE III

PURPOSE AND POWERS: The Association is organized and shall exist on a non-stock basis as a corporation not for profit under the laws of the State of Florida, and this Association will not permit pecuniary gain or profit nor distribution of its income to its members, officers or Directors. It is a non-profit corporation formed for the purpose of establishing a corporate residential community homeowners' association which, subject to a Declaration of Covenants, Conditions and Restrictions for Glen Eden, originally recorded in the Public Records of Collier County at Official Record Book 2408, Page 1120 et. seq., has the powers described herein. The Association shall have all of the common law and statutory powers of a Florida corporation not for profit consistent with these Articles, the Bylaws of the corporation, and with said Declaration of Covenants, Conditions and Restrictions for Glen Eden, and shall have all of the powers and authority reasonably necessary or appropriate for the operation and regulation of a residential community, subject to said recorded Declaration, as it may from time to time be amended, including but not limited to the power:

(A) To fix, levy, collect and enforce payment by any lawful means all charges, assessments, or liens pursuant to the terms of the Declaration; to pay all expenses in connection therewith and all office and other expenses incident to the conduct of the business of the corporation,

#### ARTICLES OF INCORPORATION

including all license fees, taxes or governmental charges levied or imposed against the property or the corporation;

- (B) To make, amend and enforce reasonable rules and regulations governing the use of the Common Areas and the operation of the Association;
- (C) To sue and be sued, and to enforce the provisions of the Declaration, these Articles, and the Bylaws of the Association;
- (D) To contract for the management and maintenance of the Common Areas and to delegate any powers and duties of the Association in connection therewith except such as are specifically required by the Declaration to be exercised by the Board of Directors or the membership of the Association;
- (E) To employ accountants, attorneys, architects, and other professional personnel to perform the services required for proper operation of the Properties;
- (F) To dedicate, sell or transfer all or any part of the Common Areas to any public agency, authority, or utility for such purposes and subject to such conditions as may be agreed to by the members. No such dedication, sale or transfer shall be effective unless an instrument has been signed by two-thirds (2/3rds) of the voting interests agreeing to such dedication, sale or transfer or where such action has been approved by two-thirds (2/3rds) of the voting interests present in person or by proxy and voting at any annual or special meeting called for the purpose;
- (G) To borrow money, and with the prior approval of two-thirds (2/3rds) of the voting interests present in person or by proxy and voting at any annual or special meeting called for the purpose, to mortgage, pledge, deed in trust, or hypothecate any or all of its real or personal property as security for money borrowed or debts incurred;
- (H) To maintain, repair, replace and provide insurance for the common areas.
- (I) To acquire (by gift, purchase or otherwise) own, hold, improve, build upon, operate, maintain, convey, sell, lease, transfer, or otherwise dispose of real or personal property in connection with the affairs of the corporation;
- (J) To exercise any and all powers, rights and privileges which a corporation organized under Chapters 720 and 617 of Florida Statutes may now or hereafter have or exercise; subject always to the Declaration as amended from time to time; and

All funds and the title to all property acquired by the Association shall be held for the benefit of the members in accordance with the provisions of the Declaration, these Articles of Incorporation and the Bylaws.

#### **ARTICLE IV**

**MEMBERSHIP AND VOTING RIGHTS:** Membership and Voting Rights shall be as set forth in the Bylaws of the Association.

#### ARTICLES OF INCORPORATION

#### ARTICLE V

TERM; DISSOLUTION: The term of the Association shall be perpetual. The Association may be dissolved with the consent given in writing and signed by not less than two-thirds (2/3rds) of the voting interests. Upon dissolution of the Association, other than incident to a merger or consolidation, its assets, both real and personal, shall be dedicated to an appropriate public agency to be used for purposes similar to those for which this Association was formed. In the event there is a refusal to accept such dedication, then such assets shall be granted, conveyed and assigned to any non-profit corporation, association, trust or other organization which is devoted to purposes similar to those of this Association.

#### ARTICLE VI

BYLAWS: The Bylaws of the Association may be altered, amended, or rescinded in the manner provided therein.

#### ARTICLE VII

#### **DIRECTORS AND OFFICERS:**

- (A) The affairs of the Association shall be administered by a Board of Directors consisting of the number of Directors determined by the Bylaws, but not less than three (3) Directors, and in the absence of such determination shall consist of three (3) Directors.
- (B) Directors of the Association shall be elected by the members in the manner determined by the Bylaws. Directors may be removed and vacancies on the Board of Directors shall be filled in the manner provided by the Bylaws.
- (C) The business of the Association shall be conducted by the officers designated in the Bylaws. The officers shall be elected each year by the Board of Directors at its first meeting after the annual meeting of the members of the Association, and they shall serve at the pleasure of the Board.

#### ARTICLE VIII

AMENDMENTS: Amendments to these Articles shall be proposed and adopted in the following manner:

- (A) <u>Proposal</u>. Amendments to these Articles shall be proposed by a majority of the Board or upon petition of one-fourth (1/4th) of the voting interests, and shall be submitted to a vote of the members not later than the next annual meeting.
- (B) Vote Required. Except as otherwise required by Florida law, these Articles of Incorporation may be amended if the proposed amendment is approved by at least two-thirds (2/3rds) of the voting interests who are present and voting, in person or by proxy, at any annual or special meeting, or by a majority of the voting interests in writing without a meeting, provided that notice of any proposed amendment has been given to the members of the Association, and that the notice contains a fair statement of the proposed amendment.

#### ARTICLES OF INCORPORATION

(C) <u>Effective Date.</u> An amendment shall become effective upon filing with the Secretary of State and recording a certified copy in the Public Records of Collier County, Florida with the same formalities as are required in the Declaration for recording amendments to the Declaration.

#### ARTICLE IX

INDEMNIFICATION: To the fullest extent permitted by Florida law, the Association shall indemnify and hold harmless every Director and every officer of the Association against all expenses and liabilities including attorney's fees, actually and reasonably incurred by or imposed on him in connection with any legal proceeding (or settlement or appeal of such proceeding) to which he may be a party because of his being or having been a Director or officer of the Association. The foregoing right of indemnification shall not apply to:

- (A) Willful misconduct or a conscious disregard for the best interests of the Association, in a preceding by or in the right of the Association to procure a judgment in its favor.
- (B) A violation of criminal law, unless the Director or officer had no reasonable cause to believe his action was unlawful or had reasonable cause to believe his action was lawful.
- (C) A transaction from which the Director or officer derived an improper personal benefit.
- (D) Wrongful conduct by Directors or officers, in a proceeding brought by or on behalf of the Association.

In the event of a settlement, the right to indemnification shall not apply unless a majority of the disinterested Directors approves the settlement as being in the best interest of the Association. The foregoing rights of indemnification shall be in addition to, and not exclusive of all other rights to which a Director or officer may be entitled.

OF THE CIR

### **CERTIFICATE**

The undersigned, being the duly elected and acting President of Glen Eden Homeowners' Association, Inc., hereby certifies that the foregoing were approved and adopted by a majority of the Board of Directors and by a two-thirds (2/3) vote of all members at a meeting held on January 23, 2006, after due notice, in accordance with the requirements of the Articles of Incorporation for their amendment, and that said vote was sufficient for their amendment. The foregoing both amend and restate the Articles of Incorporation in their entirety. The number of votes cast was sufficient for their amendment.

Executed this 22 day of February, 2006.

GLEN EDEN HOMEOWNERS' ASSOCIATION, INC.

By: Carl P. Stendahl, President

14604 Glen Eden Drive

Naples, FL/34104

Attest:

Patricia L. Massey, Secretary

(SEAL)

STATE OF FLORIDA COUNTY OF COLLIER

Subscribed to before me this Twenty Secretary, of Glen Eden Homeowners' Association, Inc., a Florida corporation not for profit, on behalf of the corporation. They are personally known to me or did produce

as identification.



(Print, Type or Stamp Commissioned Name of Notary Public) (Affix Notarial Seal)

Signature of Notary Public

# NOTE: SUBSTANTIAL AMENDMENT OF ENTIRE BYLAWS. FOR PRESENT TEXT SEE EXISTING BYLAWS.

# AMENDED AND RESTATED BYLAWS OF

# GLEN EDEN HOMEOWNERS' ASSOCIATION, INC.

- 1. GENERAL. These are the Amended and Restated Bylaws of Glen Eden Homeowners' Association, Inc., hereinafter the "Association," a corporation not for profit organized under the laws of Florida as a community association for the purpose of operating a residential community. All prior Bylaws are hereby revoked and superseded in their entirety.
- **1.1 Principal Office.** The principal office of the Association shall be at such location within Collier County, Florida as may be determined from time to time by the Board of Directors.
- 1.2 <u>Seal</u>. The seal of the Association shall be inscribed with the name of the Association, the year of its organization, and the words "Florida" and "corporation not for profit." The seal may be used by causing it, or a facsimile of it, to be impressed, affixed, reproduced or otherwise placed upon any document where a seal may be required.
- 1.3 <u>Definitions</u>. The definitions set forth in Article I of the Amended and Restated Declaration of Covenants, Conditions and Restrictions for Glen Eden, to which these Bylaws are attached as Exhibit "D," shall apply to terms used in these Bylaws, unless the context clearly requires another meaning.

#### 2. MEMBERS.

- 2.1 Qualifications. The members of the Association are the record owners of legal title to the residential lots within Glen Eden. In the case of a lot subject to an agreement for deed, the purchaser in possession shall be deemed the owner of the lot solely for purposes of determining use rights. If a lot is subject to a life estate, the life tenant is deemed the lot owner, and joint life tenants are deemed joint owners for the purpose of this provision. Membership becomes effective upon the occurrence of the last to occur of the following events:
  - (A) Approval of the transfer of ownership by the Board of Directors as provided for in Section 9. of the Declaration.
  - (B) Recording in the public records of a deed or other instrument evidencing legal title to the lot in the member.
  - (C) Delivery to the Association of a copy of the recorded deed or other instrument evidencing title.
  - (D) Delivery to the Association, if required, of a written designation of primary occupant.
- **2.2** Voting Rights; Voting Interests. The members of the Association are entitled to one (1) vote for each lot owned by them. The total number of votes ("voting interests") is equal to the total number of lots. The vote of a lot is not divisible. The right to vote may be denied because of delinquent assessments pursuant

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to Florida Law. If a lot is owned by one (1) natural person, his right to vote shall be established by the record title to the lot. If a lot is owned jointly by two (2) or more natural persons who are not acting as trustees, that lot's vote may be cast by any one (1) of the record owners. If two (2) or more owners of a lot do not agree among themselves how their one (1) vote shall be cast on any issue, that vote shall not be counted on that issue. If the owner of a lot is not a natural person or is a trustee, the vote of that lot shall be cast by the lot's primary occupant, designated as set forth in Section 9.1(D) of the Declaration.

- **2.3** Approval or Disapproval of Matters. Whenever the decision of a lot owner is required upon any matter, whether or not the subject of an Association meeting, such decision may be expressed by any person authorized to cast the vote of such lot at an Association meeting as stated in Section 2.2 above, unless the joinder of all record owners is specifically required.
- **2.4** Change of Membership. Following written approval of the Association as elsewhere required herein, a change of membership in the Association shall be established by the new member's membership becoming effective as provided for in Section 2.1 above, and the membership of the prior owner shall thereby be automatically terminated.
- **2.5** <u>Termination of Membership</u>. Termination of membership in the Association does not relieve or release any former member from liability or obligation incurred under or in any way connected with the Association during the period of his membership, nor does it impair any rights or remedies the Association may have against any former owner or member arising out of or in any way connected with such ownership and membership and the covenants and obligations incident thereto.

### 3. MEMBERS' MEETINGS; VÓTING.

- 3.1 Annual Meeting. There shall be an annual meeting of the members in each calendar year. The annual meeting shall be held in either Collier or Lee County, Florida, each year at a date, time and place designated by the Board of Directors, for the purpose of electing Directors and transacting any other business duly authorized to be transacted by the members. During the annual meeting, ballots cast in the annual election of Directors shall be counted and results announced.
- 3.2 Special Members' Meetings. Special members' meetings must be held whenever called by the President or by a majority of the Board of Directors, and may also be called by members having at least twenty-five percent (25%) of the voting interests. Such requests shall be in writing, shall state the purpose or purpose of the meeting, and shall be signed by all the members making the request. The business at any special meeting shall be limited to the items specified in the notice of meeting.
- 3.3 Notice of Meetings. Notices of all meetings of the members must state the time, date, and place of the meeting and include an agenda for the meeting. The notice must be mailed to each member at the address which appears on the books of the Association, or may be furnished by personal delivery or by electronic transmission. The member bears the responsibility for notifying the Association of any change of address. The notice must be mailed, delivered or electronically transmitted at least fourteen (14) days before the meeting. If ownership of a lot has been transferred or the Association is not notified of such transfer after notice has been mailed, no separate notice to the new owner is required. Notice of any meeting may be waived in writing by any person entitled to receive such notice. Attendance at any meeting by a member constitutes waiver of notice by that member, unless the member objects to the lack of notice at the beginning of the meeting. Notice of lot owner meetings, except lot owner meetings called to recall the board members, may be given by electronic transmission to lot owners who consent to receive notice by electronic transmission.

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- 3.4 Quorum. A quorum at members' meeting shall be attained by the presence, either in person or by proxy, of persons entitled to cast at least thirty percent (30%) of the votes of the entire membership.
- 3.5 <u>Vote Required</u>. The acts approved by a majority of the votes cast at a duly called meeting of the members at which a quorum has been attained shall be binding upon all lot owners for all purposes, except where a greater or different number of votes is expressly required by law or by any provision of the governing documents.
- 3.6 Proxy Voting. Members may cast their votes at a meeting in person or by proxy. A proxy shall be valid only for the specific meeting for which originally given and any lawful adjournment of that meeting. No proxy shall be valid for a period longer than ninety (90) days after the date of the first meeting for which it was given. Every proxy shall be revocable at the pleasure of the person executing it. To be valid, a proxy must be in writing, dated, signed by the person authorized to cast the vote for the unit, specify the date, time and place of the meeting for which it is given and the original must be delivered to the Secretary by the appointed time of the meeting or adjournment thereof. No proxy shall be valid if it names more than one person as the holder of the proxy, but the holder shall have the right, if the proxy so provides, to substitute another person to hold the proxy. Holders of proxies need not be members.
- 3.7 Adjourned Meetings. Any duly called meeting of the members may be adjourned to be reconvened at a later time by vote of the majority of the voting interests present, regardless of whether a quorum has been attained. When a meeting is so adjourned it shall not be necessary to give further notice of the time and place of its continuance if such are announced at the meeting being adjourned. Any business which might have been conducted at the meeting as originally scheduled may instead be conducted when the meeting is reconvened, but only if a quorum is then present.
- 3.8 Order of Business. The order of business at members meetings shall be substantially as follows:

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- (A) Call of the roll or determination of quorum.
- (B) Reading or disposal of minutes of last members meeting
- (C) Reports of Officers
- (D) Reports of Committees
- (E) Election of Directors (annual meeting only)
- (F) Unfinished Business
- (G) New Business
- (H) Adjournment
- **3.9** Minutes. Minutes of all meetings of members and of the Board of Directors shall be kept in a businesslike manner and available for inspection by members or their authorized representatives at all reasonable times. Minutes of a meeting must be reduced to written form within thirty (30) days after the meeting.
- 3.10 <u>Parliamentary Rules</u>. Roberts' Rules of Order (latest edition) may govern the conduct of the Association meetings when not in conflict with the law, with the Declaration, or with these Bylaws. The presiding officer may appoint a Parliamentarian whose decision on questions of parliamentary procedure

shall be final. Any question or point of order not raised at the meeting to which it relates shall be deemed waived.

- 3.11 Action by Members Without Meeting. Except for the holding of the annual meeting and annual election of Directors, any action required or permitted to be taken at a meeting of the members may be taken without a meeting if written consents or other instruments expressing approval of the action proposed to be taken are signed and returned by members having not less than the minimum number of votes that would be necessary to take such action at a meeting at which all of the voting interests were present and voting. If the requisite number of written consents are received by the Secretary within sixty (60) days after the earliest date which appears on any of the consent forms received, the proposed action so authorized shall be of full force and effect on the date the requisite number of written consents are received the action had been approved by vote of the members at a meeting of the members held on said date. Within ten (10) days after the date the requisite number of consents is received, the Board shall send written notice of the action taken to all members who have not consented in writing. Nothing in this paragraph affects the rights of members to call a special meeting of the membership, as provided for by Section 3.2 above, or by law. If the vote is taken by the method described in this section, the list of lot owners on record with the Secretary at the time of mailing the voting material shall be the list of qualified voters.
- 4. BOARD OF DIRECTORS. The administration of the affairs of the Association shall be by a Board of Directors. All powers and duties granted to the Association by law, as modified and explained in the Declaration, Articles of Incorporation, and these Bylaws, shall be exercised by the Board, subject to approval or consent of the lot owners only when such is specifically required.
- 4.1 Number and Terms of Office. The number of Directors which shall constitute the whole Board of Directors shall be five (5). The Association at its 2004 Annual Meeting, in order to provide for continuity of experience, established a system of staggered terms. In 2005 three (3) Directors were elected for two (2) year terms. For 2006, two (2) Directors shall be elected for two (2) year terms. Thereafter, all Directors shall be elected for two (2) year terms. A Director's term ends at the annual election at which his successor is to be duly elected. Directors shall be elected by the members as described in Section 4.3 below, or in the case of a vacancy between annual elections, as provided in Section 4.4 below.
- **4.2 Qualifications.** Each Director must be a lot owner or the primary occupant, or the spouse of the owner or primary occupant.
- **4.3** Elections. Unless Section 4.3.5 below applies, in each annual election the members shall elect by written, secret ballot as many Directors as there are regular terms of Directors expiring, unless the balloting is dispensed with as provided for by law.
  - (A) <u>First Notice</u>; <u>Candidates</u>. Not less than sixty (60) days before the election, the Association shall mail or deliver, or electronically transmit to lot owners who so consent, to each lot owner entitled to vote, a first notice of the date of the election. The first notice may be given by separate Association mailing or electronic transmission or included in another Association mailing, delivery or electronic transmission, including regularly published newsletters. Any lot owner or other eligible person desiring to be a candidate may qualify as such by giving written notice to the Association not less than forty (40) days before the annual election. Candidates may also be nominated by any other method permitted by law.
  - (B) <u>Second Notice</u>; <u>Candidate Information Sheets</u>. If there are more candidates than there are Directors to be elected, balloting is required, and at least fourteen (14) days before the election, the

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Association shall mail or deliver a second notice of election to all lot owners entitled to vote in the contested election, together with a ballot which shall list all qualified candidates in alphabetical order, by surname. This notice may also include the notice of the annual meeting required by Section 3.3 above. Upon timely request of a candidate, the Association shall include a "candidate information sheet" (no larger than 8-1/2 inches by 11 inches, furnished by the candidate) with the mailing of the ballot, with the costs of mailing and copying to be borne by the Association. The candidate information sheet must be turned into the Association no later than thirty-five (35) days prior to the date of the election.

- (C) <u>Balloting</u>. Where balloting is required, Directors shall be elected by a plurality of the votes cast, provided that at least twenty percent (20%) of the eligible voters cast ballots. Proxies may not be used in the election. In the election of Directors, there shall be appurtenant to each lot as many votes for Directors as there are Directors to be elected, but no lot may cast more than one (1) vote for any candidate, it being intended that voting for Directors shall be non-cumulative. Tie votes may be broken by agreement among the candidates who are tied, or if there is no agreement, by lot or by any other method required or permitted by law.
- **4.4** Resignation: Vacancies on the Board. Any Director may resign at any time by giving written notice to the Association, and unless otherwise specified therein, the resignation shall become effective upon receipt. If the office of any Director becomes vacant for any reason, a successor to fill the remaining unexpired term shall be appointed or elected as follows:
  - (A) Any vacancy occurring on the Board of Directors may be filled by the affirmative vote of the majority of the remaining Directors, even though the remaining Directors constitute less than a quorum, or by the sole remaining Director. A Director elected or appointed to fill a vacancy shall be elected or appointed for the unexpired term of his predecessor in office. If a vacancy is not so filled or if no Director remains, the replacement may be elected by the members or, on the petition of any member, by appointment of the Circuit Court of the county where the Community is located.
  - (B) If a vacancy occurs on the Board as a result of an increase in the number of Directors or a recall in which less than a majority of the Board members are removed, the vacancy may be filled by the affirmative vote of a majority of the remaining directors, though less than a quorum, but only for a term of office continuing until the next annual election of Directors by the members, at which time the members shall elect a successor to fill the remaining unexpired term, if any.
  - (C) If vacancies occur on the Board as a result of a recall, and a majority or more of the Directors are removed, the vacancies shall be filled in accordance with procedural rules to be adopted by the Division, which provide procedures governing the conduct of the recall election as well as the operation of the Association during the period after a recall, but prior to the recall election.
  - (D) Vacancy that will occur at a specific later date, by reason of a resignation effective at a later date under §617.0807, Florida Statutes, or otherwise, may be filled before the vacancy occurs. However the new Director may not take office until the vacancy occurs.
- **4.5** Recall of Directors. Any or all Directors may be recalled, with or without cause, by a majority vote of the entire membership, either by a written petition or at a meeting called for that purpose. If a meeting is held or a petition is filed for the removal of more than one (1) Director, the question shall be determined separately as to each Director sought to be recalled. If a special meeting is called by ten percent (10%) of the voting interests for the purpose of recall, the notice of the meeting must be accompanied by a dated copy of the signature list, stating the purpose of the signatures. The meeting must be held not less than fourteen (14) days nor more than sixty (60) days after the date of notice of the meeting.

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- **4.6** <u>Organizational Meeting</u>. The organizational meeting of a new Board of Directors shall be held within ten (10) days after the election of new Directors, at such place and time as may be fixed and announced by the Directors at the meeting in conjunction with which they were elected.
- 4.7 Other Meetings. Meetings of the Board may be held at such time and place in Collier County, Florida, as shall be determined from time to time by the President or a majority of the Directors, or by petition of twenty percent (20%) of the total voting interests of the Association. Notice of meetings shall be given to each Director, personally or by mail, telephone, telegram or electronic transmission at least forty-eight (48) hours before the meeting and as otherwise required by law.
- 4.8 Notice to Owners. Meetings of the Board of Directors shall be open to members except for meetings between the Board and its attorney with respect to proposed or pending litigation where the contents of the discussion would otherwise be governed by the attorney-client privilege, and notices of all Board meetings, together with an agenda, shall be posted conspicuously in the community at least forty-eight (48) hours in advance of each Board meeting, except in an emergency. Notice of any Board meeting where assessments are to be considered for any reason shall specifically contain a statement that assessments will be considered and the nature of assessments and the notice shall be provided to the owners by mail, delivery or electronic transmission or broadcast on closed-circuit cable television and conspicuously posted on the property at least fourteen (14) days prior to the meeting. Notice of any Board meeting where rules that regulate the use of lots in the community may be adopted, amended or revoked must be provided by mail, delivery or electronic transmission or broadcast on closed-circuit cable television to all members and conspicuously posted on the property at least fourteen (14) days before the meeting. The notice must include a statement that changes to the rules regarding the use of lots will be considered at the meeting.
- 4.9 <u>Waiver of Notice</u>. Any Director may waive notice of a meeting before or after the meeting, and such waiver is deemed equivalent to the giving of notice. If all Directors are present at a meeting, no notice to Directors shall be required.
- 4.10 Quorum of Directors. A quorum at a Board meeting exists only when at least a majority of all Directors are present in person at a duly called meeting Directors may participate in any meeting of the Board, or meeting of an executive or other committee, by conference telephone call or similar communicative arrangement whereby all persons present can hear and speak to all other persons. Participation in a meeting by such means is equivalent to presence in person.
- 4.11 <u>Vote Required</u>. The acts approved by a majority of those Directors present and voting at a meeting at which a quorum has been attained shall constitute the acts of the Board of Directors, except when approval by a greater number of Directors is required by the governing documents or by applicable statutes. A Director who is present at a meeting of the Board shall be deemed to have voted in favor of any action taken, unless he voted against such action or abstained from voting because of an asserted conflict of interest, and the vote by each Director present on each matter voted upon shall be recorded in the minutes of each meeting. Directors may not vote by proxy or secret ballot at Board meetings, except that secret ballots may be used in the election or removal of officers.
- **4.12** Adjourned Meetings. The majority of those present at any meeting of the Board of Directors, regardless of whether a quorum has been attained, may adjourn the meeting to be reconvened at a specified later time. When the meeting is reconvened, provided a quorum is present, any business that might have been transacted at the meeting originally called may be transacted.
- **4.13** The Presiding Officer. The President of the Association, or in his absence, the Vice-President, shall be the presiding officer at all meetings of the Board of Directors. If neither is present, the presiding officer shall be selected by majority vote of those Directors present.

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- **4.14** <u>Compensation of Directors and Officers and Reimbursement of Expenses.</u> Neither Directors nor officers shall receive compensation for their services as such. Directors and officers may be reimbursed for all actual and proper out-of-pocket expenses related to the proper discharge of their respective duties.
- **4.15** Committees. The Board of Directors may appoint from time to time such standing or temporary committees, including a search committee, as the Board may deem necessary and convenient for the efficient and effective operation of Glen Eden. Any such committee shall have the powers and duties assigned to it in the resolution creating the committee. Any appointed committee shall be open to members and the committee shall notice and hold its meetings with the same formalities as are required for Board meetings. Committees vested with the power to approve or disapprove architectural decisions with respect to a specified lot of residential property owned by a member of the community may not work by proxy or secret ballot.
- **4.16** Emergency Powers. In the event of any "emergency" as defined in Paragraph 4.16(G) below, the Board of Directors may exercise the emergency powers described in this Section, and any other emergency powers authorized by Sections 617.0207, and 617.0303, Florida Statutes, as amended from time to time.
  - (A) The Board may name as assistant officers persons who are not Directors, which assistant officers will have the same authority as the executive officers to whom they are assistant during the period of the emergency, to accommodate the incapacity of any officer of the Association.
  - (B) The Board may relocate the principal office or designate alternative principal offices or authorize the officers to do so.
  - (C) During any emergency the Board may hold meetings with notice given only to those Directors with whom it is practicable to communicate, and the notice may be given in any practicable manner, including publication or radio. The Director or Directors in attendance at such a meeting shall constitute a quorum.
  - (D) Corporate action taken in good faith during an emergency under this Section to further the ordinary affairs of the Association shall bind the Association; and shall have the rebuttable presumption of being reasonable and necessary,
  - (E) Any officer, director, or employee of the Association acting with a reasonable belief that his actions are lawful in accordance with these emergency Bylaws shall incur no liability for doing so, except in the case of willful misconduct.
  - (F) These emergency Bylaws supersede any inconsistent or contrary provisions of the Bylaws during the period of the emergency.
  - (G) An "emergency" exists for purposes of this Section during the time when a quorum of the Board cannot readily be assembled because of the occurrence or imminent occurrence of a catastrophic event, such as a hurricane, earthquake, act of war, civil unrest or terrorism, or other similar event. An "emergency" also exists during the period of time that civil authorities have declared that a state of emergency exists in, or have ordered the evacuation of, the area in which the Community is located, or have declared that area a "disaster area." A determination by any two (2) Directors, or by the President, that an emergency exists shall have presumptive validity.

#### 5. OFFICERS.

**5.1** Officers and Elections. The executive officers of the Association shall be a President, and a Vice-President, who must be Directors, a Treasurer and a Secretary, all of whom shall be elected annually by the Board of Directors. Any officer may be removed with or without cause by vote of a majority of all Directors at any meeting. Any person except the President may hold two (2) or more offices. The Board may, from time to time, appoint such other officers, and designate their powers and duties, as the Board shall find to be required to manage the affairs of the Association. If the Board so determines, there may be more than one Vice-President.

- **5.2** <u>President.</u> The President shall be the chief executive officer of the Association; he shall preside at all meetings of the members and Directors, shall be *ex-officio* a member of all standing committees, shall have general and active management of the business of the Association, and shall see that all orders and resolutions of the Board are carried into effect. He shall execute bonds, mortgages and other contracts and documents requiring the seal of the Association, except where such are permitted by law to be otherwise signed and executed, and the power to execute is delegated by the Board of Directors to some other officer or agent of the Association.
- **5.3** <u>Vice Presidents</u>. The Vice Presidents, in the order of their seniority shall, in the absence or disability of the President, perform the duties and exercise the powers of the President; and they shall perform such other duties as the Board of Directors shall assign.
- 5.4 Secretary. The Secretary shall attend all meetings of the Board of Directors and all meetings of the members and shall cause all votes and the minutes of all proceedings to be recorded in a book or books to be kept for the purpose, and shall perform like duties for the standing committees when required. He shall give, or cause to be given, notice of all meetings of the members and of the Board of Directors, and shall perform such other duties as may be prescribed by the Board or the President. He shall keep in safe custody the seal of the Association and, when authorized by the Board, affix the same to any instrument requiring it. The Secretary shall be responsible for the proper recording of all duly adopted amendments to the governing documents. Any of the foregoing duties may be performed by an Assistant Secretary, if one has been designated.
- 5.5 <u>Treasurer</u>. The Treasurer shall be responsible for Association funds and securities, the keeping of full and accurate accounts of receipts and disbursements in books belonging to the Association, and the deposit of all monies and other valuable effects in the name and to the credit of the Association in such depositories as may be designated by the Board of Directors. The Treasurer shall oversee the disbursement of Association funds, keeping proper documentation for such disbursements, and shall render to the President and Directors, at meetings of the Board, or whenever they may require it, a full accounting of all transactions and of the financial condition of the Association. Any of the foregoing duties may be performed by an Assistant Treasurer, if one (1) has been designated.
- **5.6** <u>Compensation of Officers</u>. No compensation shall be paid to any officer for services as an officer of the Association. This provision does not preclude the Board of Directors from employing officers as employees of the Association.
- **6. FISCAL MATTERS.** The provisions for fiscal management of the Association set forth in the Declaration shall be supplemented by the following provisions:
- **6.1** <u>Depository.</u> The Association shall maintain its funds in such federally insured accounts at such financial institutions in the State of Florida as shall be designated from time to time by the Board. Withdrawal of

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money from such accounts shall be only by such persons as are authorized by the Board. The Board may invest Association funds in interest-bearing accounts, money market funds, certificates of deposit, U.S. Government securities, and other similar investment vehicles.

- **6.2** Accounts of the Association. The Association shall maintain its accounting books and records according to generally accepted accounting principles. There shall be an account for each lot. Such account shall designate the name and mailing address of each lot owner, the amount and due date of each assessment or charge against the lot, the amounts paid, date of payment and the balance due.
- **6.3** <u>Budget</u>. The Treasurer shall prepare and the Board of Directors shall adopt a budget of Association estimated revenues and expenses for each coming fiscal year. Once adopted, the Association shall provide to each member a copy of the annual budget or a written notice that a copy of the budget is available upon request at no charge to the member. The proposed budget shall be detailed and shall show the amounts budgeted by accounts and revenue and expense classifications. The estimated surplus or deficit as of the end of the current year shall be shown and all fees or charges for recreational amenities shall be set out separately.
- **6.4** Reserves. The Board may establish in the budget one or more restricted reserve accounts for capital expenditures and deferred maintenance. Contingency reserves for unanticipated operating expenses shall be included, if at all, in the operating portion of the budget. These funds may be spent for any purpose approved by the Board. The purpose of reserves is to provide financial stability and to avoid the need for special assessments. The amounts proposed to be so reserved shall be shown in the annual budget.
- 6.5 Assessments. Regular annual assessments based on the adopted budget shall be paid in quarterly installments in advance, due on the first day of January, April, July and October of each year. Written notice of any increase in annual assessments shall be sent to all members prior to the beginning of the year the increase takes effect, but failure to send or receive such notice shall not excuse the obligation to pay. If an annual budget for a new fiscal year has not been adopted, or if notice of any increase has not been made, at the time the first quarterly payment for that year is due, it shall be presumed that the amount of such installment is the same as the last prior quarterly payment, and shall be continued at such rate until a budget is adopted and new quarterly installments are calculated at which time an appropriate adjustment shall be added to or subtracted from each unit's next due quarterly installment.
- 6.6 Special Assessments. Special assessments may be imposed by the Board of Directors when necessary to meet unusual, unexpected, unbudgeted, or non-recurring expenses, or for such other purposes as are authorized by the Declaration and these Bylaws. Special assessments are due on the day specified in the resolution of the Board approving such assessment. The total of all special assessments made coming due in any fiscal year shall not exceed fifteen percent (15%) of the total annual budget for that year, including reserves, unless a majority of the voting interests, present, in person or by proxy at a meeting called for the purpose first consent. The notice of any special assessment must contain a statement of the purpose(s) of the assessment, and the funds collected must be spent for the stated purpose(s) or returned to the members as provided by law.
- **6.7** <u>Fidelity Bonds</u>. The President, Secretary and Treasurer, and all other persons who are authorized to sign checks or have access to Association funds, shall be bonded in such amounts as may be required by law or otherwise determined by the Board of Directors. The premiums on such bonds are a common expense.
- **6.8** <u>Financial Reports.</u> Not later than sixty (60) days after the close of each fiscal year, the Board shall prepare and distribute to the owner of each lot a financial report or provide notice that a copy of the financial report is available upon request and prepare in accordance with Chapter 720, Florida Statutes.

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- **6.9** <u>Audits.</u> A formal, certified audit of the accounts of the Association, if required by law, by vote of a majority of the voting interests, or by a majority of the Board of Directors, shall be made by a certified public accountant, and a copy of the audit report shall be available to all owners.
- **6.10** Application of Payments and Co-Mingling of Funds. All money collected by the Association may be co-mingled in a single fund or divided into two or more funds, as determined by the Board of Directors. All payments on account by a unit owner shall be applied as to interest, delinquencies, costs and attorney's fees, other charges, and regular or special assessments, in such manner and amounts as the Board may determine.
- **6.11** <u>Fiscal Year</u>. The fiscal year for the Association shall begin on the first day of January of each calendar year. The Board of Directors may adopt a different fiscal year in accordance with law and the regulations of the Internal Revenue Service.
- 7. RULES AND REGULATIONS. The Board of Directors may, from time to time, adopt and amend administrative rules and regulations governing the use, maintenance, management and control of the common elements and the operation of the Association. Copies of such rules and regulations shall be furnished to each lot owner.
- 8. COMPLIANCE AND DEFAULT; REMEDIES. In addition to the remedies provided in Section 13. of the Declaration, the following shall apply:
- **8.1 Fines; Suspensions.** The Board of Directors may levy fines and/or suspensions against members, or a member's tenants or guests or both who commit violations of Chapter 720, Florida Statutes, the provisions of the governing documents, or the rules and regulations, or who condone such violations by their family members, guests or lessees. Fines shall be in amounts deemed necessary by the Board to deter future violations, but in no event shall any fine exceed the maximum amount allowed by law. Suspensions of the use of common areas and facilities may be imposed for a reasonable period of time to deter future violations. The procedure for imposing fines and/or suspensions shall be as follows:
  - (A) Notice. The party against whom the fine and/or suspension is sought to be levied or imposed shall be afforded an opportunity for hearing after reasonable notice of not less than fourteen (14) days, and the notice shall include:
    - (1) A statement of the date, time and place of the hearing:
    - (2) A specific designation of the provisions of Chapter 720, Florida Statutes, the governing documents or the rules which are alleged to have been violated;
    - (3) A short and plain statement of the specific facts giving rise to the alleged violation(s); and
    - (4) The possible amounts of any proposed fine and/or possible use rights of common areas or facilities to be suspended.
  - (B) Hearing: At the hearing the party against whom the fine and/or suspension may be levied shall have a reasonable opportunity to respond, to present evidence, and to provide written and oral argument on all issues involved, and to review, challenge, and respond to any evidence or testimony presented by the Association. The hearing shall be conducted before a panel of three (3) non-Director lot owners appointed by the Board, none of whom may then be serving as Directors or officers or who

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are employees of the association, or the spouse, parent, child, brother or sister of an officer, director or employee. If the committee, by majority vote, does not agree with the fine, and/or suspension, it may not be levied. If the committee agrees with the fine, and/or suspension, the Board of Directors shall levy same.

- (C) Exception. The requirements of this subsection do not apply to the imposition of suspensions or fines upon any lot owner because of the failure of the lot owner to pay assessments or other charges when due which may be levied or imposed without a hearing. The Board may also suspend voting rights of a lot owner who is delinquent in payment of assessments as provided by law.
- **8.2** Correction of Health and Safety Hazards. Any violations of Association rules which creates conditions of the property which are deemed by the Board of Directors to be a hazard to the public health or safety may be dealt with immediately as an emergency matter by the Association, and the cost thereof shall be charged to the unit owner.
- **8.3** Mandatory Mediation. In the event of any dispute as defined in Section 720.311, Florida Statutes, between a lot owner and the Association arising from the operation of the Community, the parties must submit the dispute to mandatory mediation. Nothing herein shall be construed to require mediation of disputes related to the levy or collection of fees or assessments.
- 8.4 Availability of Remedies. Each member, for himself, his heirs, successors and assigns, agrees to the foregoing provisions relating to default and abatement of violations regardless of the harshness of the remedy utilized by the Association and regardless of the availability of other legal remedies. It is the intent of all members to give the Association methods and procedures which will enable it to operate on a businesslike basis, to collect those monies due it and to preserve the right of the majority to enjoy the property free from unreasonable disruptions and annoyance.
- 9. AMENDMENT OF BYLAWS. Amendments to these Bylaws shall be proposed and adopted in the following manner:
- 9.1 <u>Proposal</u>. Amendments to these Bylaws may be proposed by a majority of the Board, or by written petition to the Board, signed by at least one-fourth (1/4th) of the voting interests.
- **9.2** Procedure. Upon any amendment or amendments to these Bylaws being proposed by said Board or lot owners, such proposed amendment or amendments shall be submitted to a vote of the owners not later than the next annual meeting for which proper notice can still be given.
- **9.3** <u>Vote Required</u>. Except as otherwise provided by law, or by specific provision of the governing documents, a proposed amendment to these Bylaws shall be adopted if it is approved at least two-thirds (2/3rds) of the voting interests present, in person or by proxy, at any annual or special meeting called for the purpose, provided that notice of the proposed amendment has been given to the members in accordance with law.
- **9.4** Recording: Effective Date. A copy of each adopted amendment shall be attached to a certificate reciting the facts of its adoption, which certificate shall be executed by officers of the Association with the formalities of a deed. The amendment shall be effective when the certificate and copy of the amendment are recorded in the Public Records of Collier County, Florida. The certificate must identify the book and page of the Public Records where the Declaration was originally recorded.

\*\*\* OR: 4018 PG: 3316 \*\*\*

#### 10. MISCELLANEOUS.

- 10.1 <u>Gender</u>. Whenever the masculine or singular form of a pronoun is used in these Bylaws, it shall be construed to mean the masculine, feminine or neuter; singular or plural, as the context requires.
- 10.2 <u>Severability</u>. Should any portion hereof be void or become unenforceable, the remaining provisions of the instrument shall remain in full force and effect.
- 10.3 <u>Conflict</u>. If any irreconcilable conflict between these Bylaws and the Declaration or Articles of Incorporation should exist or arise, the provisions of the Declaration or Articles of Incorporation shall prevail over the provisions of these Bylaws.

